



# APPLICATION FORM FOR PROJECT REGISTRATION

To be filled by Contractor applying for Project Registration

Name of Contractor: .....

Registration Details (In the appropriate field of the project being applied for):

Type: B  C  E  M  SPB  SPC  E  M  Reg. No: .....

(Legend: B=Building, C=Civil Works, E=Electrical, M=Mechanical, SP=Specialist in B, C, E, or M)

Role in Project : Main Contractor  Nominated Sub-Contractor  Domestic Sub-Contractor

(Please tick accordingly)

**If Main Contractor:** (Please attach additional sheet if there are more than one subcontractors)

Name of Subcontractor:

.....

Type: ..... Class: .....

Brief Description of Works to be executed by the

Subcontractor: .....

.....  
Value of works engaged to Sub Contractor (Including costs for materials, labour, taxes etc): .....

**If Sub Contractor:**

Name of Main Contractor:

.....

Type: ..... Class: .....

Is the Project registered by the Main Contractor?

(Please tick accordingly) Yes  No

If yes, indicate Registration Sticker number: .....

Name of Project : .....

Type of project: B  C  E  M  SPB  PC  PE  SP

(Legend: B=Building, C=Civil Works, E=Electrical, M=Mechanical, SP=Specialist in B, C, E, or M)

Project Location: Plot No: ..... Block No.: ..... Street/Village: .....

Suburb/Area: ..... District/Town: ..... Region: .....

Landmark feature in neighborhood to the project: .....

(e.g 'adjacent to Simba Hotel'.)

Brief Description of Works: .....

.....

Total Project Value as per design estimates (Including costs for materials, labor, taxes etc. Sub contractors to provide project value for a specific category): .....

This Contract Value: .....

Start Date: ..... Finish Date: .....

Contractor's Technical Representative at Site:

Name: ..... Academic qualifications: .....

(e.g. FTC, BSc, MSc. etc.)

Mobile: ..... E-mail: .....

**For a Building Project:**

(As per design) Building Permit No : ..... Issuing Authority: .....

Number of storeys: ..... Total Built up area (m<sup>2</sup>): .....

|                        |               |              |
|------------------------|---------------|--------------|
| <b>Project Client:</b> |               |              |
| Client Name: .....     | Tel: .....    |              |
| Box: .....             | Fax: .....    | Town: .....  |
| Mobile: .....          | Region: ..... | Email: ..... |

|   |  |
|---|--|
| <b>Consultants:</b>                           |  |
| Architectural Firm: .....                     | Engineering Firm: .....                      |
| .....   | .....  |
| Architect's Technical Representative at Site: | Engineer's Technical Representative at Site: |
| Name:.....                                    | Name:.....                                   |
| Academic qualifications:.....Mobile: .....    | Academic qualifications:.....Mobile.....     |
| (e.g. DipArch, BArch, MArch. etc.)            | (e.g. FTC, BSc, MSc. etc.)                   |
| E-mail..... stamp .....                       | E-mail..... stamp.....                       |

|  |
|--|
| <b>Declaration:</b>  |
| I .....declare that, to the best of my knowledge,<br>(Name of Authorized person [with Power of Attorney] lodging the Application)            |
| all the information provided above is true and correct and will abide to the Terms & Conditions for Project Registration as described below. |
| Position: ..... Signature: ..... Date:.....  |
| Mobile No..... E-mail: ..... Stamp:.....   |

**Terms and Conditions**

1. Please ensure that all requested information is dully filled, use the following checklist to ensure that your Application has the necessary attachments;
  1. Power of Attorney (If declaration is not signed by Managing Director)
  2. Letter of Acceptance of Offer to perform Works from client/ Contract Agreement
  3. Drawings (Buildings & Electrical Contractors): Provide Approved Architectural Floor Plans and Vertical sections on A4/A3
  4. Building Permit (For Buildings)

| Project Value Range (TZS) | Registration Fees (TZS) | Project Value Range (TZS) | Registration Fees(TZS) |
|---------------------------|-------------------------|---------------------------|------------------------|
| 10 Mil - 100 Mil          | 100,000                 | Above 10 Bil – 20 Bil     | 2,000,000              |
| Above100Mil - 500 Mil     | 200,000                 | Above 20 Bil – 30 Bil     | 2,500,000              |
| Above 500 Mil - 1 Bil     | 300,000                 | Above 30 Bil – 50 Bil     | 3,000,000              |
| Above 1 Bil – 5Bil        | 1,000,000               | Above 50 Bil              | 4,000,000              |
| Above 5 Bil – 10 Bil      | 1,500,000               |                           |                        |

3. The applicant is obliged to inform the Board in writing when the project: is practically completed, has variations in project value or completion period, is suspended or terminated.