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PART A

1.0 INTRODUCTION

In processing applications for registration as contractors, the applicant is required to submit to the Board a number of documents as proof. Furthermore the Board has set up procedures to be completed before the applicant is approved for registration. Submission of documents and established procedures all aim to ensure that the approved applicant meet minimum criteria for registration as a contractor in that particular type and applied class. This Booklet therefore aims at guiding the applicant on the necessary documents, procedures and minimum registration criteria.

This document covers all aspects of registration including requirements for staff, equipment, office facilities, safety gear, financial requirement and experience. It elaborates on the types categories and classes of contractors, and, includes procedure for registration of contractors on a Permanent, Temporary and Joint Ventures basis.

It also gives the applicant an overview of how the Board processes applications (A flow chart has been provided.)

Other contents of this document include the following:-

- Basic requirements
- Determination of appropriate class
- How to qualify for appropriate class
- Sample of application forms
- Sample of affidavit
- Questionnaire for professional/technical reference
- Consultant/Clients Comments on contractors work performance
- Check list of missing information
- Detailed Registration requirements list for all types of contractors in terms of Staff, Equipment, Safety Gear, office facilities, finance and experience requirement
- Application, Registration and Annual Fees for local and foreign contractors.

This booklet will not only be beneficial to applicants for registration as contractors, but also to various potential clients, and other stakeholders in the Construction Industry.

2.0 CATEGORIES AND TYPES OF REGISTRATION

2.1 Categories of Registration

There are two main Categories of Contractors, namely Local Category and Foreign Category. Local Contracting Firms are those whose majority shares of the **Authorised Shares** are owned by Citizens of the United Republic of Tanzania. If this condition is not met the firm is eligible for registration under Foreign Category. Registration of Foreign contractors is restricted to Classes One only. This restriction is elaborated in Section 12 of the Contractors Registration Act No 17 of 1997 as amended.

2.2 Types of Registration

2.2.1 Permanent Registration

Under this type of registration, the firm is registered for the purpose of carrying out works in the registered category and class without limitation on the number of projects and duration of registration, provided the firm complies with the registration requirements stipulated by the Board.

A firm registered under permanent registration will be subjected to review from time to time (at the discretion of the Board) to ascertain if it still meets the minimum requirements for its class.

2.2.2 Temporary Registration

There are two main types of Temporary Registration.

Temporary Foreign Registration

Section 11 of Contractor Registration Board Act provides for Temporary Registration of foreign Contractors who intend to be in the country for the express purpose of executing a **Specific Project** that the firm has been awarded. Foreign

Contractors applying for Temporary Registration should ensure that ;

- (i) The firm has a Certificate of Compliance from the BRELA (Registrar of Companies) showing that, the firm is, or immediately prior to entering Tanzania was, trading as a Contractors in a capacity which shall satisfy the Board of the firms capability to serve the public as a qualified contractor.
- (ii) The firm has in its employment, only those expatriates, whose qualifications and skills are not available in Tanzania.
- (iii) The firm has lodged an affidavit with the Board, that once the firm has completed the specific contract, it shall wind-up its business and not engage in any other contracting business unless it applies for permanent registration.

Temporary Registration of a firm shall entitle it to undertake works only for the duration or period of the contracted works and upon the expiration of the Contract the firm shall cease to have been registered, and shall return the Registration Certificate to the Board. In case of doubt, as to the completion of a specific project done by a firm the decision of the Board shall be conclusive.

- a) **Temporary Joint Venture (JV) Registration**
Construction firms can be registered as JVs when the firms have jointly tendered for the works and been awarded a contract. Joint Ventures are usually formed for the purpose of either capacity building in the case of a large contractor partnering with a small contractor or to tap expertise and technological advantage of a joint venture partner in executing a complex project.

Firms applying for registration as a joint venture must all be individually registered by the Board as *bona fide* contractors in the required type of registration prior to seeking JV registration. Classification of a temporary joint venture is dependent on the combined resources that each individual JV partner commits into the JV.

Like temporary registration, JV's are entitled to undertake works only for the duration or period of the contracted works.

3.0 TYPES OF CONTRACTORS

There are five types of contractors as illustrated below ;

No	Type	Nature of Works
1	Building Contractors	<i>Construction of residential, commercial and industrial buildings – single and multi storeyed together with associated external works,</i>
2	Civil Works Contractors	<i>Construction of roads, bridges and highways and associated works, construction of dams, irrigation systems and associated waterworks</i>
3	Electrical Contractors	<i>Domestic, commercial and Industrial electrical installation, construction of high and low tension power lines, construction of electrical sub-stations</i>
4	Mechanical Contractors	<i>HVAC installations, plumbing, fabrication and installation / erection of steel structures, installation of industrial plant and machinery</i>

Specialist Contractors	<p>Specialist Building <i>Demolition, roofing, glazing, terrazzo paving concrete works, water proofing installation</i></p>
	<p>Specialist Civil <i>drilling, water works and sewerage, piling landscaping, road marking</i></p>
	<p>Specialist Electrical <i>Motor rewinding, telecommunication and security systems installation, security and safety surveillance systems, fire prevention and protection system, power generation</i></p>
	<p>Specialist Mechanical <i>Plumbing and sanitation, scaffolding refrigeration and air conditioning, lift/ elevator installation, car/ truck body builders, marine structures railway tracks</i></p>

4.0 CLASSIFICATION OF CONTRACTORS AND CLASS LIMITS

4.1 Classification of Contractors

An application by a contractor who is registered as a Sole Proprietor or Partnership in terms of the Business Names Registration Act shall be limited to registration in Classes Six and Seven for General Contractors and Classes Two and Three for Specialist Contractors

Classification is a measure of a Contractors Capacity and Competence to undertake construction projects. General Contractors i.e. Building, Civil Works, Electrical and Mechanical contractors are classified in seven (7) classes of registration whilst Specialist Contractors are classified in three (3) Classes. In all cases Class One is the highest class of registration.

4.2 CLASS LIMITS

Class Limits is the maximum value of a single contract that a contractor in a certain class is allowed to undertake. This includes the cost of Materials, Labour and Taxes. Class Limits for each class and type of Contractors have been developed on the basis of capacity of such contractors to execute works and actual construction market trend in Tanzania and these are revised from time to time to ensure that they are commensurate with the market. Current Class Limits for various types of Contractors are set out in Table 9.

CLASS OF REGISTRATION	CLASS LIMIT FOR A SINGLE CONTRACT [Million TZS]				
	Civil	Building*	Electrical	Mechanical	Specialist
ONE	<i>Unlimited</i>	<i>Unlimited</i>	<i>Unlimited</i>	<i>Unlimited</i>	<i>Unlimited</i>
TWO	5,000	3,000	2,000	2,000	400
THREE	3,000	2,200	1,200	1,200	150
FOUR	1,500	1,200	600	600	
FIVE	750	600	300	300	
SIX	300	200	150	150	
SEVEN	150	120	75	75	

Table 9: Class Limits for Contractors

**Building contractors in Class six are restricted to constructing structures not exceeding two storeys while Class Seven are not allowed to construct multi storey structures*

5.0 PROCEDURE FOR REGISTRATION AND UPGRADING OF CONTRACTORS

5.1 Basic Requirements

There are three basic requirements for any firm or Company applying for registration as a Contractor, namely

- (a) **Registration with BRELA** : Such a firm has a Certificate of Registration from the Business Registration Licensing

Authority (BRELA) either as a Limited Liability company, Partnership or Sole Proprietorship, in case of a Limited Liability Company the Certificate must be accompanied with certified copy of Memorandum and Articles of Association. Partnership and sole proprietorship firms must submit certified copy of Extract from BRELA. In the case of Foreign Firms a Certificate of Compliance issued by BRELA has to be submitted

Firms registered with BRELA as Partnerships or Sole Proprietors are restricted to register as Contractors in Class VI and VII only for General Contractors and Class II and II for Specialist Contractors.

- (b) **Technical Director** : A least one of the shareholders or partners must have the minimum Technical qualifications stipulated in Table 10 according to Sections 7 – 1 (i) and 10 – (1)a of the Act.

The Technical Director must be appointed as a Director of the Company and must not be employed elsewhere (i.e. he should work with the company on a full time basis)

Type of Contractor	Minimum Qualifications	
Civil	FTC Civil Engineering	<i>In addition, any Professionally Qualified person in Engineering, Architecture and Quantity Surveying who is registered by the relevant Professional body can be a Technical Director in any type of Contracting Firm</i>
Building	FTC Civil / Architectural Engineering Or Quantity Surveyor	
Electrical	Trade Test Grade I Electrical	
Mechanical	Trade Test Grade I Mechanical	
Specialist	Trade Test Grade I in the relevant field	

Table 10: Minimum qualifications for Technical Directors Qualifications

When assessing for minimum qualifications of a Technical Director the Board may whenever necessary consider individual practical experiences in supervising construction projects, or relevant academic qualification in Construction Management of one of the shareholders

- (c) **Office and Service Facilities:** Applicants for registration as permanent contractors should show proof of ownership / lease of Office facilities, workshops and yards.

5.2 Application for Registration

5.2.1 Permanent Registration

Applications for first registration and upgrading on permanent term shall be submitted on Form CRB-F1 and CRB F2 issued by the Board on payment of Application Fee prescribed in Table 13 of the Second Schedule. The duly filled application form should give the following information.

- (a) The Company Profile
- (b) Applicant's financial status, including liquidity, and value of fixed assets supported by certified bank statement, and assets valuation report.
- (c) Particulars of key equipment owned by the applicant(s)
- (d) Names and qualifications of at least two referees (persons not firms) who must be registered Engineers, Architects or Quantity Surveyors.
- (e) A signed declaration undertaking to comply with the conditions of registration and non-involvement in corrupt practices in Form CRB-F5.

Apart from the above information each director/shareholder of partner will be required to fill a prescribed Curriculum Vitae Form to provide personal bio-data, academic and professional training, and professional experience (see Form CRB-F8). Other attachments are listed at the end of the application form.

5.2.2 Temporary Registration (Foreign)

Any foreign firm intending to carry out a specific contract for which it has been contracted shall submit to the Board the application on Form CRB-F3 upon payment of application and processing fee as set out in Table 11. A duly filed application form shall be accompanied with the following information:

- (a) Company profile
- (b) Particular of the contracted project
- (c) Particulars of key personnel engaged in the project including their profession and nationalities.
- (d) Particulars of equipment and plant for the project,
- (e) Experience of the firm including particulars of related projects executed over the last five years,
- (f) Certificate of compliance from the Registrar of companies (BRELA),
- (g) A letter from the client supporting the application
- (h) An affidavit as shown in Form CRB-F10 declaring that once the firm has completed the specified contract, it shall wind up business and it shall not engage in any other before applying for permanent registration,
- (i) A signed declaration that the firm shall not involve itself in corrupt practices and that it shall comply with all conditions of registration.

5.2.3 Temporary Registration – Joint Ventures

Local firms can apply for temporary registration as Joint Ventures as a capacity building strategy. Firms intending to apply for JV registration should be *bona fide* registered Contractors and a duly filed application form CRB-F4 and shall be accompanied by the following:

- a) A Memorandum of Understanding for the Joint Venture
- b) Particulars of Plant and Equipment that the firms shall commit into the JV
- c) Particulars of key personnel engaged in JV their professional certificates and CV's

5.2.4 Application Forms

Application forms can be purchased at any of the Boards offices at the rates stipulated below and which are subject to be reviewed by the Board from time to time

TYPE OF APPLICATION	FEES (TSHS)
First application	20,000
Upgrading	30,000
Temporary Registration	40,000

Table 11: Application Fees

Application forms can also be downloaded from the Boards website www.crbtz.org, but upon submission the application fees have to be paid

5.3 Processing of Applications

The applicant shall return a duly filled, signed and stamped application to the Board for assessment. The application has to be submitted with a non refundable processing fee of Tshs 50,000 (rate to be reviewed from time to time)

5.3.1 Preliminary review

An application shall be considered complete and ready for evaluation, only if the application form have been properly filled, curriculum vitae forms have been properly filled, and all necessary attachments have been submitted. The Secretariat shall inform the applicant to submit any data which is missing or inadequately submitted using Form CRB-F11- short falls

5.3.2 Validity of Application

An application the shortfalls identified during evaluation within the six months period shall be considered stale and shall not be processed. Should applicants still wish to be registered, they will have to file in fresh applications.

5.3.3 *Data Verification*

- (a) At least one officer of the Board shall visit and inspect the offices, workshops, yard, properties and projects executed (for upgrading applicants) or other facilities of the applicant.
- (b) For first registration or upgrading in classes VI and VII the Board may request any two competent persons (not employed by the Board) to carry out the inspections.
- (c) Applicant shall provide local transport for physical visits to his /her premises, projects sites and other facilities.
- (d) The persons carrying out the inspection are required to fill the inspection form on CRB-F12.

5.3.4 *Referees, Clients and Consultant Recommendations*

The next step is to obtain independent comments and recommendations from the referees, clients and consultants proposed by the applicant using standard forms, CRB-F8 and CRB-F9.

5.3.5 *Data Evaluation*

After inspection the data will be compiled and evaluated so as to establish the appropriate Class of Registration in accordance to established Registration criteria as outlined in 6.

5.3.6 *Board's Decision on Application*

The Board shall consider the application, and make a decision as appropriate. Thereafter the applicant shall be informed of the Board's decision.

6.0 DETERMINATION OF CLASS OF REGISTRATION

In determination of appropriate class for registration as a contractor, any contractor applying for registration or upgrading to a particular class will be evaluated on the bases of the following criteria in accordance with Section 10 of the Contractors Registration Act No 17 as amended.

No	Requirement	Score	Score
		[Class 1 to 3]	[Class 4 to 7]
1	Staff Qualifications	25pts	40pts
2	Plant and Equipment	20pts	30pts
3	Office and Services Facilities	10pts	20pts
4	Safety Gear	5pts	10pts
5	Financial Status	30pts	<i>Not Required</i>
6	Experience of the firm/individual experience	10pts	<i>Not Required</i>
Total		100pts	100pts

An applicant who scores an aggregate of 60 points and above, but not less than 50% of the points allotted in any criteria (a) through (f) shall qualify for registration in the relevant class.

Local contractor applying for first registration or Upgrading in Classes IV, V, VI or VII will not be assessed for experience of the firm. In such cases experience of the shareholders or partners forming the firm and their employees will be taken into account. The following are the details for each criterion.

6.1 Staff Qualifications

Any firm applying for registration or upgrading is required to have a minimum number of permanent staff with minimum technical qualifications and skills for the respective type and class as set out in Part C.

Marks for staff qualifications will further be distributed as follows:-

Staff Qualification	Class 1-6	Class 7
Adequacy of staff in accordance to Minimum Requirements	10	15
Qualifications of Individuals	5	10
Experiences of Individuals	10	15
Total	25	35

Table 1: Scores for Staff Qualifications

6.2 Plant and Equipment

Plant and Equipment owned by the contractor for execution of the intended works will be assessed against the minimum requirements for the respective type and class as set out in Part C. The assessment will take into consideration the age and mechanical condition of the equipment based on available records or visual inspection. The following distribution of the points will apply:

Plant and Equipment	Class 1-6	Class 7
Adequacy of Equipment as compared to Minimum requirements	15	20
Age and Condition of Equipment	5	10
Total	20	30

Table 2: Scores for Plant and Equipment

6.3 Office and Services Facilities

Any person or firm applying for registration or upgrading must satisfy minimum requirements for office and service facilities as set out in Part C and as may be reviewed by the Board from time to time.

Contractors in the higher Classes I, II and III required to have a well established workshop and open yard for storage of materials and equipment. Marks for Office and Services Facilities shall be distributed as follows:

	Class 1-6	Class 7
Officer building	3	6
Communication facilities	1	2
Yard/Workshop	2	4
Furniture/Office Equipment	2	4
Hygiene facilities	2	4
Total	10	20

Table 3: Scores for Office and Service Facilities

6.4 Safety Gear

Safety of workmen in the workplace is one of the most important responsibility of any contractor. In order to promote industrial safety all contractors are required to maintain and provide to their workmen a minimum set of safety gears as shown on Part C. The quantities shown here are minimum requirements, but as general rule every person on a construction site must be provided with helmets and other appropriate safety gear. Marks for safety gear shall be distributed as follows:

	Class 1-6	Class 7
Helmets	0.83	1.67
Boots	0.83	1.67
Jackets	0.83	1.67
Gloves	0.83	1.67
Dust Masks and others	0.83	1.67
First Aid kit	0.83	1.67
Total	5	1.67

Table 4: Scores for Safety Gear

6.5 Financial Status

Financial standing of any firm applying for first registration or upgrading will be assessed in terms of Average Annual Turnover, Liquidity and Value of Fixed Assets. Minimum financial requirements for any firm applying for first registration or upgrading are shown in Part C.

Marks for financial requirements for contractors who are applying for upgrading shall be distributed as follows:

Criterion	Minimum Requirement as a Percentage of Current Class Limit				
	Class I-III	Score	Class IV - VI	Score	Class VII
Average Annual Turnover	15%	10pts	N/A		N/A
Liquidity [Cash in bank or redeemable securities]	5%	10pts	2%	15pts	N/A
Fixed Assets	20%	10pts	10%	15pts	N/A
Total		30pts		30pts	

Table 5: Requirements and Scores for Financial Status

Class One is hereby assumed to be twice the Class Limit of Class II for all types of Contractors

In case of new applicants or those upgrading up to Class Four, the Annual Turnover shall not be assessed and the allocation of marks shall be follows:-

Criterion	Score
Liquidity	15
Fixed Assets	15
Total	30

Note: There are no financial requirements for Class VII

Table 6: Scores for Financial Status for New Registrations

6.6 Experience of the firm

The experience of any firm applying for upgrading to Classes I, II and III shall be evaluated using the following criterion.

Criterion	Minimum Requirement	Score	Note: There is no. firm experience requirement up to class 4: instead individual experienced is considered
Years of practice in the field of application	Class I 10 years Class II 8 years Class III 6 years	2	
Average size of at least three projects	Class I–III 30% of Class Limit Class IV–VII 15% of Class Limit	5	
Maximum size of any single project	80% of present Class Limit	3	
Total		10	

Table 7: Requirements and Scores for Experience of the Firm

6.7 Experience of Individual

In the case of first registration or upgrading to classes IV, V and VI experience of individual technical staff shall be assessed as follows:-

Years of practice in the field of application	2
Average size of at least three projects supervised	5
Maximum size of any single project supervised	3
Total	10

Table 8: Scores for Experience of Individuals

6.8 Detailed Criterion for Registration

Detailed qualitative and quantitative requirements with regards to Key Staff, Plant and Equipment, Land and Service Facilities and Safety Gear for all types and Classes of contractors are spelt in Part C of this document. These requirements become more stringent as you rise from Class Seven to Class One. Evaluation of applications in meeting these criteria is done through a computerised system which automatically allocates a recommended class of registration for the applicant.

These criterion are revised from time to time to ensure their currency with regard to developments in the Construction Industry.

Firms upgrading from Classes VII up to Class IV SHALL not be evaluated for Experience of the Firm. The Marks for Experience of the Firm shall be allocated to Experience of Individuals within the firm

7.0 REGISTRATION FEES AND REGISTRATION CERTIFICATE

7.1 Registration Fees

Applicants whose applications have been approved by the Board will be notified immediately by post and requested to pay, within sixty days, **Registration Fees** and **Annual Subscription** fees commensurate with the Class, Type and Category of Registration as set out below and as may be reviewed by the Board from time to time. Approved applicants who fail to pay the registration fees within the specified period shall have their approval revoked.

a) Registration Fees for Local Contractors

Class	Registration Fee (TShs)				
	Building	Civil Works	Mechanical	Electrical	Specialist
I	250,000	300,000	150,000	150,000	60,000
II	200,000	250,000	90,000	90,000	40,000
III	150,000	200,000	60,000	60,000	30,000
IV	90,000	150,000	50,000	50,000	
V	60,000	90,000	40,000	40,000	
VI	50,000	60,000	30,000	30,000	
VII	40,000	50,000	25,000	25,000	

Table 12: Registration Fees for Local Contractors

b) **Annual Subscription Fees for Local Contractors**

Class	Annual Subscription (TShs.)					
	Civil Works	Building	Mechanical	Electrical	Specialist	
					Building & Civil	Electrical & Mechanical
I	2,500,000	2,000,000	1,200,000	1,000,000	500,000	750,000
II	1,500,000	1,200,000	750,000	750,000	150,000	300,000
III	1,200,000	1,000,000	500,000	500,000	75,000	75,000
IV	750,000	500,000	250,000	250,000		
V	400,000	300,000	140,000	140,000		
VI	150,000	150,000	115,000	115,000		
VII	100,000	100,000	75,000	75,000		

Table 13: Annual Subscription Fees for Local Contractorsc) **Fees for All Types of Foreign Contractors (including Temporary Contractors)**

Type of Contractor [Class I]	Fees Payable (USD)	
	Registration	Annual Subscription
Building/Civil/Electrical/Mechanical	20,000	10,000
Specialist (All Types)	15,000	6,000

Table 14: Registration and Annual Subscription Fees for Foreign Contractors

Payments shall be made in Cash or Bank Draft, Telegraphic Transfer, Postal Order or Local Bank cheque. Payment by Bank cheques will only become effective after it has been cleared by the bank and money credited to the account of the Board.

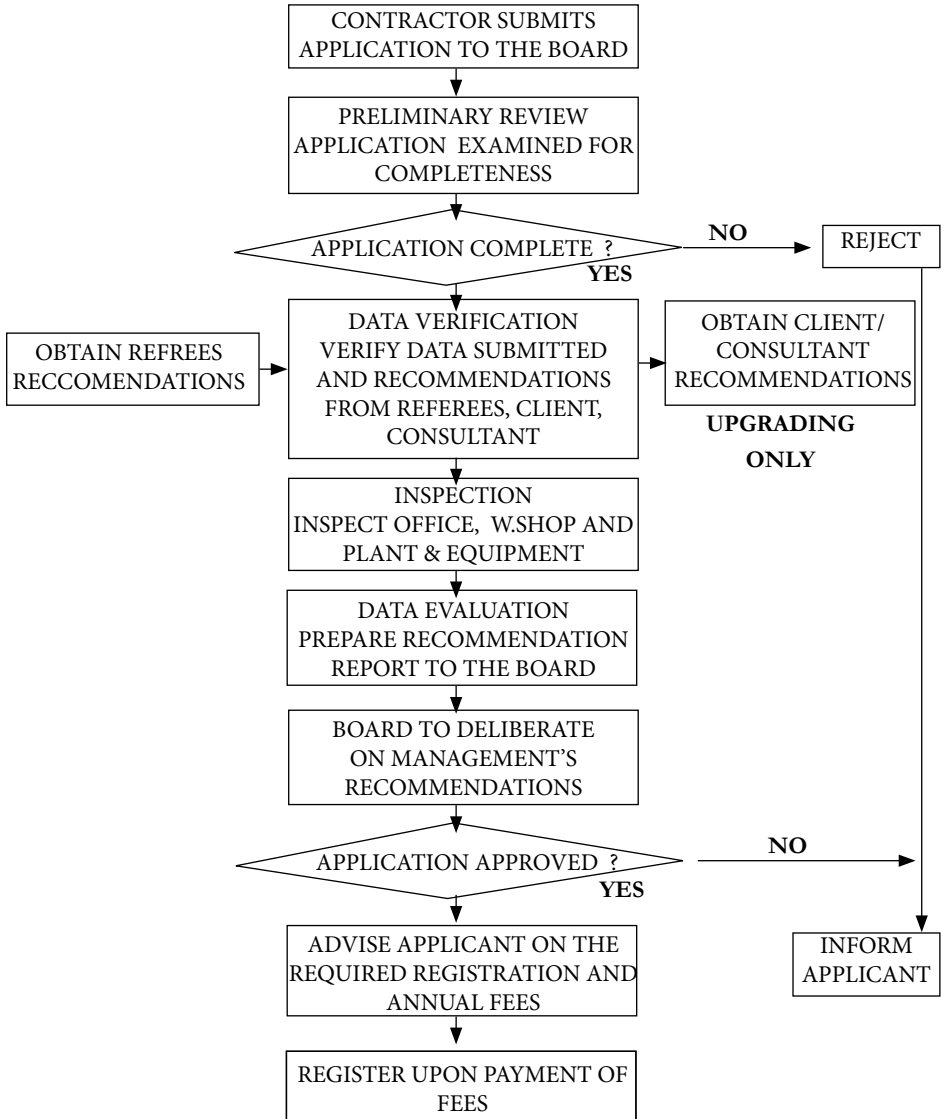
An applicant who fails to pay the prescribed registration fees and annual subscription within sixty days from the date of the letter of notification of the approval shall have his approval revoked.

7.2 Registration Certificates

A Registered Contractor will be issued with a Registration Certificate within three weeks after making payment. The Registration Certificate shall remain the property of the Board and should be returned to the Board in the event the contractor ceases to be registered

A Flow Chart for Processing Applications is given for illustration (Fig. 1).

8.0 CHECK LIST TO ASSIST APPLICANTS FOR SELF



ASSESSMENT OF THE COMPLETENESS OF THE APPLICATIONS

8.1 First Application

No	ITEM	Y	N
1	A DULLY FILLED, SIGNED & STAMPED APPLICATION FORM (CRB – F1)		
2	CERTIFICATE OF INCORPORATION OR REGISTRATION		
3	COMPANY MEMORANDUM & ARTICLES OF ASSOCIATION OR EXTRACT FROM REGISTRAR OF BRELA		
4	CV'S OF SHAREHOLDERS/PARTNERS EACH WITH CERTIFIED COPY OF SHARE CERTIFICATE AND CERTIFIED ACADEMIC/PROFESSIONAL CERTIFICATE (where applicable.) (CRB-F6)		
5	CV'S OF KEY PERSONELL & CERTIFIED COPY OF ACADEMIC/PROFESSIONAL CERTIFICATE WITH RESPECTIVE EMPLOYMENT CONTRACTS FOR EACH STAFF		
6	RECENTLY TAKEN PHOTOGRAPH OF THE TECHNICAL DIRECTOR ENDORSED AT THE BACK BY ADVOCATE (accompanied by certificate of service or letter from immediate /previous employer confirming that he/she is no longer an employee)		
7	PROOF OF OWNERSHIP OF OFFICE (i.e. rent/ lease agreement endorsed by advocate or Certificate of Occupancy if owned by one of shareholders/partners)		

8	CERTIFIED TRUE COPIES OF REGISTRATION CARDS/ PROOF OF OWNERSHIP OF PLANT AND EQUIPMENT.(should bear the name of firm or shareholder)		
9	CERTIFIED CURRENT BANK STATEMENT (for applicants applying in class six or above and should be within six months from the date of submission)		
10	PROOF OF FIXED ASSET OWNERSHIP IF ANY (i.e. title deed & asset valuation report prepared by a registered valuer)		
11	DULY FILED & SIGNED ANTI BRIBERY PLEDGE.		
12	REFEREES FORM.(duly filled and signed)		

8.2 Applications for Upgrading

No	ITEM	Y	N
1	A DULLY FILLED, SIGNED & STAMPED APPLICATION FORM (CRB – F1)		
2	CERTIFICATE OF INCORPORATION OR REGISTRATION		
3	COMPANY MEMORANDUM & ARTICLES OF ASSOCIATION OR EXTRACT FROM REGISTRAR OF BRELA		
4	CV'S OF SHAREHOLDERS/PARTNERS EACH WITH CERTIFIED COPY OF SHARE CERTIFICATE AND CERTIFIED ACADEMIC/ PROFESSIONAL CERTIFICATE (where applicable.) (CRB-F6)		
5	CV'S OF KEY PERSONELL & CERTIFIED COPY OF ACADEMIC/PROFFESIONAL CERTIFICATE WITH RESPECTIVE EMPLOYMENT CONTRACTS FOR EACH STAFF		
6	RECENTLY TAKEN PHOTOGRAPH OF THE TECHNICAL DIRECTOR ENDORSED AT THE BACK BY ADVOCATE (accompanied by certificate of service or letter from immediate /previous employer confirming that he/she is no longer an employee)		
7	PROOF OF OWNERSHIP OF OFFICE (i.e. rent/ lease agreement endorsed by advocate or Certificate of Occupancy if owned by one of shareholders/partners)		

8	CERTIFIED TRUE COPIES OF REGISTRATION CARDS/ PROOF OF OWNERSHIP OF PLANT AND EQUIPMENT.(should bear the name of firm or shareholder)		
9	CERTIFIED CURRENT BANK STATEMENT (for applicants applying in class six or above and should be within six months from the date of submission)		
10	PROOF OF FIXED ASSET OWNERSHIP IF ANY (i.e. title deed & asset valuation report prepared by a Registered Valuer)		
11	CURRENT BUSINESS LICENCE (Certified true copy)		
12	CURRENT CRB REGISTRATION CERTIFICATE		
13	FIRMS EXPERIENCE – Copies of Contracts / Certificate of Completion of 3 major projects executed by the firm, supported by proof of Project Registration		
	AUDITED ACCOUNTS FOR THE PREVIOUS 3 YEARS		
14	DULY FILED & SIGNED ANTI BRIBERY PLEDGE.		
15	REFEREES FORM.(duly filled and signed)		

APPENDICIES

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APPENDIX I

**CONTRACTORS
REGISTRATION BOARD**

P.O. Box 13374
DAR ES SALAAM
CRB-F1
 Tel No. 2131169/2137962/3
 E-mail: crbhq@crbtz.org

**APPLICATION FORM FOR FIRST REGISTRATION AS
CONTRACTORS**

By-law 3(1)(a)

For Official Use only

Application form received on:	<input style="width: 90%;" type="text"/>	Application received by	<input style="width: 90%;" type="text"/>
Processing fee paid on:	<input style="width: 90%;" type="text"/>	Receipt No.	<input style="width: 90%;" type="text"/>
Application fee paid on:	<input style="width: 90%;" type="text"/>	Receipt No.	<input style="width: 90%;" type="text"/>

NOTES:

- (i) *Should the space provided with application Form prove insufficient, additional details may be provided on a separate sheet of paper*
- (ii) *Applicants failing to submit complete information within six months from the date of submission of this application, the application shall be dismissed without refund of application fees.*
- (iii) *Application Form with incomplete submission shall not be processed*
- (iv) *Applications forms purchased must be submitted to the Board within twelve months from the date of purchase*
- (v) *Application form shall be submitted along with a non refundable processing fee of TShs. 50,000/=*
- (vi) *Submit Passport size photo of company Technical Director endorsed on the back.*
- (vii) *All key copies of supporting documents must be certified as true copies of the original*
- (viii) *Application forms must be filled in Block letters or Printed*
- (ix) *Application by a company registered as Sole Proprietor/ Partnership shall be limited to Class Six for General Contractors and Class Two for Specialist.*

SECTION I: COMPANY PROFILE

1. Company’s Name in full.....
2. Address of Head Office:.....
3. Contact Detail:
 Telephone No.Fax No.
 E-mail.Website:
4. Banker’s Name(s) and Address(es):
5. Place (s) of Business (i.e. Location of Main and Branch Offices (*House/ Plot No. Block No. Street and Village/Town/City*))

6. Type of Contracting Business
7. Class Applied for (*in words*).....
8. No. of Certificate of Incorporation/Registration of Business Names:.....
 (Photocopy of Certificate required)
9. (a) Registered Capital:..... (b) Paid up Capital.....
 (*Applicable to Companies which are limited by shares as shown in their Memorandum and Articles of Association*).
10. Names, qualifications/experience and nationality of shareholders or partners. *Put a star(*) against the technically qualified shareholders/partners.*
 Attach also an affidavit declaring that shares owned by minor shareholder will be held on trust by Adult shareholder

S/No.	Name	Qualification	Nationality	%Shares
1
2
3
4
5

SECTION II: FINANCIAL STATUS OF THE COMPANY/FIRM

11. Capital and Other Financial Resources in Possession of/ or Available to, the Firm (*Specify & Attach Current Certified Bank Statement*)(*Within Six months*)
- (i) Cash in bank
- (ii) Stocks and other securities held and redeemable in Tanzania at market prices.....

12. Company's Fixed (Immovable) Assets (*Certified Photostat copies of documents proving ownership i.e. Letters of offers or Title deeds should be attached*).

S/N	Name of Asset	Value	Document Attached
1			
2			
3			

NB: Plant and Equipment are not Fixed Assets for the purpose of registration.

* Valuation Report for fixed Asset by Approved Valuers should

be attached
SECTION III: OFFICE AND SERVICE FACILITIES

13. Particulars of office, workshop and storage yard

Establishment	Size (m ²)	No. of Rooms
A. OFFICE		
B. SERVICE WOKSHOP		N.A.
C. YARD		N.A.

1. State whether Civil, Building, Mechanical, Electrical or Specialist. *Specialist contractors should state clearly the field of specialization e.g. Air-conditioning, Drilling, Glazing, etc.*

14. Safety gear

SN	Type of Safety Gear	Quantities
1	Gloves (pairs)	
2	Overall/Overcoat	
3	Helmets	
4	Goggles/Welding Shield	
5	Safety Boots	
6	Safety Belts	
7	Reflective Jackets	
8	First Aid Kit	
9		
10		
11		
12		

SECTION IV: STAFF QUALIFICATIONS

15. Particulars of Permanent Personnel (Including Directors/Partners, Technical and Administrative Staff)¹

Name of Personnel ³	Nationality ⁴	Academic Qualifications ⁵	Status and Position in Company ⁶	Working Experience (No. of years)	Terms of Employment (Permanent or Contract)

 Signature and Official Stamp

 Date

2 Attach copy of contract agreements of technical staff

5 Attach Certified Certificate or Testimonials and CV(s)

6 Shareholders should be shown clearly

4 Attach photocopy of Passport and Work Permits in case of foreign nationals

SECTION VI: HANDTOOLS AND TESTING EQUIPMENT OWNED

S/N	Name of Handtools	Make/ Mode	Quantity owned	Condition
1				
2				
3				
4				
5				

S/N	Name of Equipments	Make/ Mode	Quantity owned	Condition
1				
2				
3				
4				
5				

SECTION VII: REFERENCES

16. Names and Qualifications of at least two Referees. *Referees must be registered Architects, Quantity Surveyors or Professional Engineers. The referee must be a person who knows and can comment on the performance of the firm as per attached reference forms.*

Name:	Registration No	Postal Address	Telephone
1. _____	_____	_____	_____
2. _____	_____	_____	_____

17. I/We the undersigned hereby declare as follows:-

- (i) My/our signing of this application form implies acceptance of responsibility for the veracity and accuracy of all information submitted therein or therewith.

- (ii) The information given will be used by the Contractors Registration Board for the purpose of evaluating this application for registration. Such registration will be approved at the sole discretion of the Board.
- (iii) Any employer, consultant or banker, past or present, is hereby authorised and requested to provide information on the competence and general reputation of our firm if so requested by the Board.
- (iv) The Board is welcome to visit and physically inspect my/our establishment and works (contracts) executed, when it deems fit to do so, in order to verify the authenticity of the information given herein, or by our Referees, or obtained from any other source regarding our firm.
- (v) Failure to complete any part of this application form may result in not being registered.
- (vi) My/our firm shall not be engaged in any acts of bribery or corrupt practices in whatever form.

Dated this day of 20

(i) Signed by..... (*Name in Block letters*)
 in the capacity of (*status in Firm*)

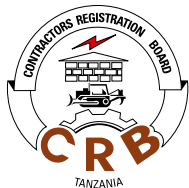
.....
 Signature

3. Registration Number from relevant Professional Board must be given.
 4: The signatory must be the Managing Director of the company , if not power of Attorney authorizing other person must be attached

SECTION IX**LIST OF ATTACHMENTS TO BE SUBMITTED**

- a) A DULLY FILLED, SIGNED & STAMPED APPLICATION FORM (CRB – F1)
- b) CERTIFICATE OF INCORPORATION OR REGISTRATION
- c) PROOF OF OWNERSHIP OF OFFICE (**I.E. RENT/LEASE AGREEMENT ENDORSED BY ADVOCATE OR CERTIFICATE OF OCCUPANCY IF OWNED BY ONE OF SHAREHOLDERS/PARTNERS**)
- d) CV'S OF SHAREHOLDERS/PARTNERS EACH WITH CERTIFIED COPY OF SHARE CERTIFICATE AND CERTIFIED ACADEMIC/PROFESSIONAL CERTIFICATE (*FOR QUALIFIED SHAREHOLDER/PARTNER(S)*)
- e) CV'S OF KEY PERSONNEL & CERTIFIED COPY OF ACADEMIC/PROFESSIONAL CERTIFICATE WITH RESPECTIVE **EMPLOYMENT CONTRACTS** FOR EACH STAFF.
- f) RECENTLY TAKEN PASSPORT SIZE PHOTOGRAPH OF THE TECHNICAL DIRECTOR ENDORSED AT THE BACK BY ADVOCATE (*ACCOMPANIED BY CERTIFICATE OF SERVICES OR LETTER FROM IMMEDIATE/PREVIOUS EMPLOYER CONFIRMING THAT HE/SHE IS NO LONGER EMPLOYED*)
- g) CERTIFIED TRUE COPIES OF REGISTRATION CARDS/PROOF OF OWNERSHIP OF PLANT AND EQUIPMENT. (*SHOULD BEAR THE NAME OF FIRM OR SHAREHOLDER*)
- h) CERTIFIED CURRENT BANK STATEMENT (*FOR APPLICANTS APPLYING IN CLASS SIX OR ABOVE AND SHOULD BE WITHIN SIX MONTHS FROM THE DATE OF SUBMISSION*)
- i) PROOF OF FIXED ASSET OWNERSHIP IF ANY (*I.E. TITLE DEED & ASSET VALUATION REPORT PREPARED BY A REGISTERED VALUER*)
- j) DULLY FILED & SIGNED ANTI BRIBERY PLEDGE.

- k)** REFEREES FORM. (*DULLY FILLED AND SIGNED*)
- l)** COMPANY MEMORANDUM & ARTICLES OF ASSOCIATION OR EXTRACT FROM REGISTRAR OF BRELA.



APPENDIX II

**CONTRACTORS
REGISTRATION BOARD**

P.O. Box 13374
DAR ES SALAAM
CRB-F2
 Tel No. 2131169/2137962/3
 E-mail: crbhq@crbtz.org

APPLICATION FORM FOR UPGRADING OF CONTRACTORS

By-law 3(1)(a)

For Official Use only

Application form received on:	<input type="text"/>	Application received by	<input type="text"/>
Processing fee paid on:	<input type="text"/>	Receipt No.	<input type="text"/>
Application fee paid on:	<input type="text"/>	Receipt No.	<input type="text"/>

NOTES:

- (i) *Should the space provided on the questionnaire prove insufficient, additional details may be provided on a separate sheet of paper*
- (ii) *Applicants failing to submit complete information within six months from the date of submission of this application, the application shall be dismissed without refund of application fees.*
- (iii) *Incomplete submission shall not be processed*
- (iv) *Applications forms purchased must be submitted to the Board within twelve months from the date of purchase*
- (v) *Submit Passport size photo of company Technical Director endorsed on the back.*
- (vi) *All key copies of supporting documents must be certified as true copies of the original*
- (vii) *Application forms must be filled in Block letters or Printed*
- (viii) *Application Form shall be submitted along with a non refundable processing fee of Tshs. 50,000/=*
- (ix) *Application by a company registered as Sole Proprietor/ Partnership shall be limited to Class Six for general contractors and Class Two for Specialist.*

SECTION I: COMPANY PROFILE

1. Company's Name in full.....
2. Address of Head Office:.....

Telephone No. Fax No.
E-mail: Website:.....
4. Banker's Name(s) and Address(es):
5. Place (s) of Business i.e. Location of Main and Branch Offices (*House/Plot No. Block No. Street and Village/Town/City*)
.....
.....
6. Type of Contracting Business
7. Current Class (*in words*)
8. Class Applied for (*in words*).....
9. No. of Certificate of Incorporation/Registration of Business Names:
.....
(*Photocopy of Certificate required*)
10. (a) Registered Capital:..... (b) Paid up Capital.....
(*Applicable to Companies which are limited by shares as shown in their Memorandum and Articles of Association*).
11. Names, qualifications/experience and nationality of shareholders or partners. Put a star (*) against the technically qualified shareholders/partners. Attach also an affidavit declaring that shares owned by minor shareholder will be held on trust by Adult shareholder

S/No.	Name	Qualification	Nationality	%Shares
1
2
3
4
5

SECTION II: FINANCIAL STATUS OF THE FIRM

4. Capital and Other Financial Resources in Possession of/or Available to, the Firm (Specify & Attach Current Certified Bank Statement within Six months)

- (i) Cash in bank
- (ii) Stocks and other securities held and redeemable in Tanzania at market prices.....

5. Annual Turnover for the last three (3) years*

S/N	Fiscal Year	Turnover (TShs.)	Remarks
1			
2			
3			

6. Company's Fixed (Immovable) Assets** (Certified Photostat copies of documents proving ownership i.e. Letters of offers or Title deeds should be attached).

S/N	Name of Asset	Value	Document Attached
1			
2			
3			

* Audited Accounts by Approved Accountant

** Valuation Reports of fixed Assets by approved Valuers should be submitted.

NB: Plant and Equipment are not Fixed Assets for the purpose of registration

4 State whether Civil, Building, Mechanical, Electrical or Specialist. Specialist contractors should state clearly the field of specialization e.g. Air-conditioning, Drilling, Glazing, etc.

SECTION III: OFFICE AND SERVICE FACILITIES

7. Particulars of office, workshop and storage yard

Establishment	Size (m²)	No. of Rooms
A. OFFICE		
B. SERVICE WOKSHOP		N.A.
C. YARD		N.A.

8. Safety gear

SN	Type of Safety Gear	Quantities
1	Gloves (pairs)	
2	Overall/Overcoat	
3	Helmets	
4	Goggles/Welding Shield	
5	Safety Boots	
6	Safety Belts	
7	Reflective Jackets	
8	First Aid Kit	
9		
10		
11		

SECTION IV: STAFF QUALIFICATIONS

9. Particulars of Permanent Personnel (Including Directors/ Partners, Technical and Administrative Staff)²

Name of Personnel	Nationality	Academic Qualifications ⁵	Status and Position in Company	Working Experience (No. of years)	Terms of Employment (Permanent or Contract)

.....
 Signature and Official Stamp Date

SECTION V: PLANT AND EQUIPMENT OWNED

10. Particulars of Construction Equipment Owned by Company:

Name of Equipment	Type/Make/Model	Date of Manufacture	Registration No/Serial No/ Other Identification Mark

.....
 Signature and Official Stamp Date

5 Attach copy of latest Payroll or proof of employment of technical staff.
 6 Attach Certified Certificates or Testimonials and CVs)

SECTION VII: FIRM'S EXPERIENCE *

11. Particulars of Contracts in hand or executed by the firm since last upgrading with particular reference to Tanzania including works carried out as sub-contractor. Please give names of Main Contractors for works carried out as Sub-Contractors. *Evidence required for each Project indicated e.g. Photocopies of first pages of Contract Agreements up to the page containing signatures and seals and Appendices to the contract, Certificate of Project Completion and Proof for project registration. (Jobs without photocopies of Contract Agreements and those supervised by unregistered consultants will not be considered):*

Project Name	Project Registration No.	Client and his Address	Original Contract Sum (Tshs. 000)	Final Contract Sum (Tshs. 000)	Month & Year Completed⁶

.....
Signature and Official Stamp

.....
Date

⁶ Attach certificates of completion

12. State Professional Seminars/Workshops organized by the Board and other institutions dealing with the construction sector participated by your firm for past three years.

If the answer is ‘Yes’, list the most recent seminars/workshops attended since your first upgrading.

THEME OF SEMINAR	YEAR	ORGANISERS

SECTION VII: REFERENCES

Names and Qualifications of at least two Referees. *Referees must be registered Architects, Quantity Surveyors or Professional Engineers. The referee must be a person who knows and can comment on the performance of the firm as per attached reference forms.*

	Name:	Registration No ⁸	P o s t a l
	Address		
1.
2.

SECTION VI: DECLARATION

13. I/We the undersigned hereby declare as follows:-
- (i) My/our signing of this application form implies acceptance of responsibility for the veracity and accuracy of all information submitted therein or therewith.
 - (ii) The information given will be used by the Contractors Registration Board for the purpose of evaluating this application for registration. Such registration will be approved at the sole discretion of the Board.
 - (iii) Any employer, consultant or banker, past or present, is hereby authorised and requested to provide information on the competence and general reputation of this firm if so requested by the Board.
 - (iv) The Board is welcome to visit and physically inspect my/our establishment and works (contracts) executed, when it deems fit to do so, in order to verify the authenticity of the information given herein, or by our Referees, or obtained from any other source regarding our firm.

⁸ Registration Number from relevant Professional Board must be given.

- (v) Failure to complete any part of this application form may result in not being processed in the class applied
- (vi) My/our firm shall not be engaged in any acts of bribery or corrupt practices in whatever form.

Dated this day of 19.....

- (i) Signed by..... (*Name in Block letters*)
in the capacity of (*status in Firm*)

.....
Signature

- (ii) Signed by..... (*Name in Block letters*)
in the capacity of (*Status in Firm*)

.....
Signature

SECTION IX

LIST OF ATTACHMENTS TO BE SUBMITTED

1. A DULLY FILLED, SIGNED & STAMPED APPLICATION FORM (CRB – F1)
2. CERTIFICATE OF INCORPORATION OR REGISTRATION
3. PROOF OF OWNERSHIP OF OFFICE (*i.e. rent/lease agreement endorsed by advocate or certificate of occupancy if owned by one of shareholders/partners*)
4. CURRENT BUSINESS LICENCE
5. PREVIOUS CRB REGISTRATION CERTIFICATE
6. CV'S OF SHAREHOLDERS/PARTNERS EACH WITH CERTIFIED COPY OF SHARE CERTIFICATE AND CERTIFIED ACADEMIC/PROFESSIONAL CERTIFICATE (*for qualified shareholder/partners*)
7. CV'S OF KEY PERSONNEL & CERTIFIED COPY OF ACADEMIC/PROFESSIONAL CERTIFICATE WITH RESPECTIVE **EMPLOYMENT CONTRACTS** FOR EACH STAFF.
8. RECENTLY TAKEN PASSPORT SIZE PHOTOGRAPH OF THE TECHNICAL DIRECTOR ENDORSED AT THE BACK BY ADVOCATE.
9. CERTIFIED TRUE COPIES OF REGISTRATION CARDS/PROOF OF OWNERSHIP OF PLANT AND EQUIPMENT. (*should bear the name of firm or shareholder*)
10. FIRMS EXPERIENCE I.E. COPIES OF CONTRACTS EXECUTED & RESPECTIVE CERTIFICATE OF PROJECTS COMPLETION – (*Three major projects supported by proof for project registration*)
11. REPORT OF AUDITED ACCOUNTS (*for three consecutive years*)
12. CERTIFIED CURRENT BANK STATEMENT (*for applicants applying in class six or above and should be within six months from the date of submission*)
13. PROOF OF FIXED ASSET OWNERSHIP IF ANY (*i.e. title deed & asset valuation report prepared by a registered valuer*)
14. DULLY FILED & SIGNED ANTI BRIBERY PLEDGE.

15. REFEREES FORM. (*dully filled and signed*)
COMPANY MEMORANDUM & ARTICLES OF ASSOCIATION OR
EXTRACT FROM REGISTRAR OF BRELA.



APPENDIX III
CONTRACTORS
REGISTRATION BOARD

P.O. Box 13374
DAR ES SALAAM
CRB-F3
Tel No. 2131169/2137962/3
E-mail: crbhq@crbtz.org

APPLICATION FORM FOR TEMPORARY REGISTRATION
OF CONTRACTORS
Bylaw 4(1) (Foreign Category)

For Official Use only

Application form received on:	<input type="text"/>	Application received by	<input type="text"/>
Processing fee paid on:	<input type="text"/>	Receipt No.	<input type="text"/>
Application fee paid on:	<input type="text"/>	Receipt No.	<input type="text"/>

NOTES:

1. *Should the space provided on the questionnaire prove insufficient, additional details may be provided on a separate sheet of paper.*

SECTION I: COMPANY PROFILE

SECTION I: COMPANY PROFILE

1. Company's Name in full.....
2. Address of Head Office:.....

Contact Details:

Telephone No. Fax No.....

E-mail:

Website:.....

1 Attach power of Attorney

2 State whether Building, Civil, Mechanical, Electrical or Specialist. Specialist contractors should state clearly the field of specialization e.g. Air-conditioning, Drilling, Glazing, etc.

3. Name of Authorised Representative:1
4. Banker's Name(s) and Address(es):
5. Contact Address in Tanzania
(House No./Plot No./Block No./Street and Village/Town/City, Postal Address)
.....
6. Type of Contracting Business ².....
..
7. Class Applied for (*in words*)
8. No. of Certificate of Incorporation/Registration of Business Names:.....
(Photocopy of Certificate required)
9. Country of Incorporation:
10. Certificate of Compliance No.:
11. Names, qualifications/experience and nationality of shareholders or partners. Put asterism (*) against the technically qualified shareholders/partners.

S/No.	Name	Qualification	Nationality	%Shares
1
2
3
4
5

SECTION II : PARTICULARS OF THE CONTRACTED PROJECT

12. (a) Name of Project :
- (b) Scope of Works:
13. Location of Project :
14. (a) Value of the Contract:
- (b) Awarding Authority :

- 15. (a) Client :
- (b) Financier(s):
- (c) Consultants:
- (d) Other Contractors on the Project:
- 16. (a) Starting Date:
- (b) Expected Completion Date :

SECTION III: STAFF REQUIREMENTS

17. Particulars of Key Personnel (*Including Directors/ Partners, Technical and Administrative Staff*)

Name of Personnel	Nationality	Academic Qualifications ¹⁰³	Status and Position in the Project	Working Experience (No. of years)	No of Years with the Company	Basic Terms of Employment (Permanent or Contract)	Remarks(Give Number and Photostat Copy of Work Permit, in case of foreign nationals)

.....
Signature and Official Stamp

.....
Date

³ Attach Certificates or Testimonials and CVs

SECTION IV: PLANT EQUIPMENT OWNED/LEASED18. Particulars of Plant to be Deployed in the Project

Name of Equipment	Type/Make/Model	Date of Manufacture	Registration No/Serial No/Other Identification Mark	Owned/Leased	Remarks

.....
Signature and Official Stamp.....
Date

20. I/We the undersigned hereby declare as follows:-

- (i) My/our signing of this application form implies acceptance of responsibility for the veracity and accuracy of all information submitted therein or therewith.
- (ii) The information given will be used by the Contractors Registration Board for the purpose of evaluating this application for registration. Such registration will be approved at the sole discretion of the Board.

- (iii) Any employer, consultant or banker, past or present, is hereby authorised and requested to provide information on the competence and general reputation of this firm if so required by the Board.
- (iv) The Board is welcome to visit and physically inspect my/our establishment and works (contracts) executed, when it deems fit to do so, in order to verify the authenticity of the information given herein, or by our Referees, or obtained from any other source regarding our firm.
- (v) Failure to complete any part of this application form may result in not being registered.
- (vi) My/our firm shall not be engaged in any acts of bribery or corrupt practices in whatever form.

Dated this day of 19.....

- (i) Signed by..... (*Name in Block letters*)
in the capacity of (*status in Firm*)

.....
Signature

- (ii) Signed by..... (*Name in Block letters*)
in the capacity of (*Status in Firm*)

.....
Signature

SECTION VI**LIST OF ATTACHMENTS TO BE SUBMITTED⁴**

- AT 1 — Company Memorandum & Articles of Association from country of origin
(with official / transaction) English
- AT 2 — Certificate of Compliance
- AT 3 — CV's of Shareholders /Partners.
- AT 4 — CV's of Key Personnel
- AT 5 — Supporting letters from Client
- AT 6 — Affidavit
- AT 7 — Duly Signed Anti-Bribery Pledge
- AT 8 — Letter of Acceptance (Intent) from Client

⁴ Attach power of Attorney

CONTRACTORS REGISTRATION BOARD**THE CONTRACTORS REGISTRATION ACT, 1997****A F F I D A V I T**

Made under bylaw 4(2)(h)

I _____ an adult Christian/Muslim/Hindu/
Pagan of P.O Box _____

For the purpose of carrying out a specific contract in Tanzania.

DO HEREBY solemnly take oath/affirm and state as follows:

That I _____ am the _____
of applicant Company M/S _____
with Certificate of Compliance No. _____ that the company
has contracted works with a specific project at _____
for a period of _____ months/years.

That the duration of the project is _____ months/
years commencing from _____ and that once the contracted works
are completed we the applicant company shall wind up business and not engage
in any other business beside the above mentioned project.

On behalf of the applicant I declare that the facts deposed to hereinabove are true
to the best of my knowledge.

D E P O N E N T

Sworn/Affirmed at _____ by the said _____
who is the _____ of M/S _____
this _____ day of _____ 20.....

BEFORE ME: _____

SIGNATURE: _____

POSTAL ADDRESS: _____

QUALIFICATIONS: _____



APPENDIX IV
CONTRACTORS
REGISTRATION BOARD

P.O. Box 13374
DAR ES SALAAM
CRB-F4
Tel No. 2131169/2137962/3
E-mail: crbhq@crbtz.org

CONTRACTORS REGISTRATION ACT, 1997
Made under By-law 4(1)

**APPLICATION FORM FOR TEMPORARY REGISTRATION OF
JOINT VENTURE OF CONTRACTORS**

Application form received on:	<input style="width: 90%;" type="text"/>	Application received by	<input style="width: 90%;" type="text"/>
Processing fee paid on:	<input style="width: 90%;" type="text"/>	Receipt No	<input style="width: 90%;" type="text"/>
Application fee paid on:	<input style="width: 90%;" type="text"/>	Receipt No	<input style="width: 90%;" type="text"/>

NOTES: 1. *Should the space provided on the questionnaire prove insufficient, additional details may be provided on a separate sheet of paper.*

SECTION I: COMPANY PROFILE OF JOINT VENTURE PARTNERS

PARTNER 1

1. Company's Name in full.....
2. Address of Head Office:

 - (a) Postal Address
 - (b) Telephone No
 - (c) Fax No.
 - (d) Telex No.
 - (e) E-mail.
 - (f) Internet Website
 - (e) Internet Website

3. Name of Authorised Representative:1
.....
4. Banker's Name(s) and Address(es):

PARTNER 2

5. Company's Name in full.....
6. Address of Head Office:.....
 - (a) Postal Address
 - (b) Telephone No
 - (c) Fax No.
 - (d) Telex No.
 - (e) E-mail.
 - (f) Internet Website
 - (e) Internet Website
7. Name of Authorised Representative:1
8. Banker's Name(s) and Address(es):
9. Type of Contracting Business².....
10. Class Applied for (in words).....

SECTION II : PARTICULARS OF THE CONTRACTED PROJECT

11. (a) Name of Project :
- (b) Scope of Works:.....
12. Location of Project :
13. (a) Value of the Contract:
- (b) Awarding Authority :
- (c) Client :
- (d) Financier(s):
- (e) Consultants:

(f) Other Contractors on the Project:

14. (a) Starting Date:

(b) Expected Completion Date:

STAFF TO BE DEPLOYED IN THE JOINT VENTURE

SECTION III: STAFF REQUIREMENTS FOR THIS PROJECT

15. Particulars of Key Personnel (Including Directors/Partners, Technical and Administrative Staff)

Name of Personnel	Nationality	From which Partner Firm	Academic Qualifications ¹	Status and Position in the Project	Working Experience (No. of years)	No of Years with the Company	Basic Terms of Employment (Permanent or Contract)

.....
 Signature and Official Stamp

.....
 Date

1 Attach power of Attorney

2 **State whether Building, Civil, Mechanical, Electrical or Specialist.** Specialist contractors should state clearly the field of specialization e.g. Air-conditioning, Drilling, Glazing, etc.

SECTION IV: PLANT EQUIPMENT OWNED/LEASED16. To be Deployed for this Project

Name of Equipment	Type/Make/Model	Date of Manufacture	Registration No/Serial No/Other Identification Mark	Owned/Leased	From which Partner Firm

.....
Signature and Official Stamp.....
Date

12 I/We the undersigned hereby declare as follows:-

- (i) My/our signing of this application form implies acceptance of responsibility for the veracity and accuracy of all information submitted therein or therewith.
- (ii) The information given will be used by the Contractors Registration Board for the purpose of evaluating this application for registration. Such registration will be approved at the sole discretion of the Board.
- (iii) Any employer, consultant or banker, past or present, is hereby authorised and requested to provide information on the competence and general reputation of this firm if so required by the Board.
- (iv) The Board is welcome to visit and physically inspect my/our establishment and works (contracts) executed, when it deems fit to do so, in order to verify the authenticity of the information given herein, or by our Referees, or obtained from any other source regarding our firm.

- (v) Failure to complete any part of this application form may result in not being registered.
- (vi) My/our firm shall not be engaged in any acts of bribery or corrupt practices in whatever form.

Dated this day of 19.....

- (i) Signed by..... (*Name in Block letters*)
in the capacity of (*status in Firm*)

.....
Signature

- (ii) Signed by..... (*Name in Block letters*)
in the capacity of (*Status in Firm*)

.....
Signature

SECTION VI

LIST OF ATTACHMENTS TO BE SUBMITTED⁴

- AT 1 — Company Memorandum & Articles of Association from country of origin
(with official / transaction) English
- AT 3 — CV's of Key Personnel Deployed in the Joint Venture
- AT 4 — Supporting letters from Client
- AT 5 — Affidavit
- AT 6 — Duly Signed Anti-Bribery Pledge
- AT 7 — Letter of Acceptance (*Intent*) from Client

⁴ Attach Certificates or Testimonials and CVs



APPENDIX V

**CONTRACTORS
REGISTRATION BOARD**

P.O. Box 13374
DAR ES SALAAM
CRB-F5
 Tel No. 2131169/2137962/3
 E-mail: crbhq@crbtz.org

THE CONTRACTORS REGISTRATION ACT, 1997

ANTI-BRIBERY PLEDGE

Made under By-law 3(1)(c)(vii)

(To be signed by all applicants for First Registration or Upgrading)

M/s..... *(name of applicant)*

Recognises that corruption has a devastating impact on the social and economic development of any country. We share in the growing global consensus that action is needed to strengthen transparency and accountability, particularly in international development, trade and investment.

M/s.....therefore pledges to support the efforts of the Government of the United Republic of Tanzania and to participate, along with the Contractors Registration Board and other members of the business community and financing institutions, in forming a coalition against corruption.

M/s.....welcomes the action taken by the Government to strengthen transparency and accountability. In this context we will:-

- (a) not offer or give any bribes or any other form of inducement to any public official in connection with a pending bid.
- (b) not permit anyone *(whether our employee or an independent commission agent)* to do so on our behalf.

- (c) make full disclosure in our bids of the beneficiaries of payments relating to the bids to any person other than our employees but including bonus payments which may be made to employees

- (d) formally undertake to issue instructions to all our employees and agents or other representatives in Tanzania directing them at all times to comply with the laws of Tanzania and in particular not to offer or to pay bribes or other form of inducement to officials, whether directly or indirectly.

.....
*(to be signed by Chief Executive Officer
of the firm)*

.....
Date

6. Non-Citizen

Passport No:.....
 Date of Issue.....
 Residence Permit No.¹.....

7. (a) Number of Shares Held²
 (b) Percentage of Shares Held

PART B: FORMAL TRAINING:

S/N	Date		Schools/College/University	Certificate/Award ³
	From	To		

PART C: WORKING EXPERIENCE:

Date		Employer/Organization	Position	Duties and Actual Assignments Executed ⁴
From	To			

1 Attach copies of residence permit
 2 Attach copies of Share Certificates
 3 Attach copy of certificates awarded
 4 Technical Director to submit a detailed CV.

PART D: DECLARATION

I declare that the information given above is correct.

.....
Signature and Official Stamp

.....
Date



APPENDIX VII

CONTRACTORS REGISTRATION BOARD

P.O. Box 13374

DAR ES SALAAM

CRB-F7

Tel No. 2131169/2137962/3

E-mail: crbhq@crbtz.org

NOT APPLICABLE.



APPENDIX VIII

**CONTRACTORS
REGISTRATION BOARD**

P.O. Box 13374

DAR ES SALAAM

CRB-F8

Tel No. 2131169/2137962/3

E-mail: crbhq@crbtz.org

THE CONTRACTORS REGISTRATION ACT, 1997

**RE: QUESTIONNAIRE FOR PROFESSIONAL/TECHNICAL
REFERENCE**

Made under Bylaw 5

Name of the Applicant:.....

Note

- (i) *Please fill in duplicate. Return the original and retain the copy for your record.*
- (ii) *Please use space separate paper if space provided for a given item in the questionnaire is not adequate.*

1) (a) How long have you known this firm/company?.....

(b) In what capacity?.....

2) What type of work has this firm executed to-date?.....
.....
.....

3) (a) What is the value of the largest single contract executed by this firm/
company?
.....
.....
.....

- (b) Has the firm executed such contracts satisfactorily as regards workmanship, materials and timely completion?
.....
.....
- 4) Does the firm/company have technically qualified and experienced Personnel? Yes/No
If so, please give details.
.....
.....
- 5) Does the firm have serviceable Construction Plant and Equipment? Yes/No
If so, give details:
- 6) Do you consider that this firm/company may be trusted in **to undertake construction works** it is entrusted to execute?
.....

Recommendation:

The firm is capable to undertake contracts of values up to the limit of Class.....of Building/Civil/ Electrical/Mechanical/Specialist Contractors.¹

- 7) Any other relevant information
.....
.....
.....
.....
.....

¹ Delete whichever is inapplicable.

Full Name: Professional Qualification(s).....
..... Professional Board ².....
..... Registration No.....
Stamp.....

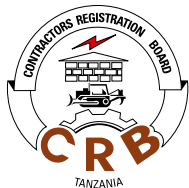
Status/Position.....

Signature:..... Postal Address:

Date:..... Physical Address.....

.....
.....
.....

² State whether Engineers Registration Board, Architects and Quantity Surveyors Board, etc.



APPENDIX IX

**CONTRACTORS
REGISTRATION BOARD**

P.O. Box 13374
DAR ES SALAAM
CRB-F9
 Tel No. 2131169/2137962/3
 E-mail: crbhq@crbtz.org

THE CONTRACTORS REGISTRATION ACT, 1997

**CONSULTANT'S/CLIENTS REFERENCE ON CONTRACTORS
WORK PERFORMANCE – Bylaw 5**

Made under By-law 5

Name of Contractor

S/N	NAME (S) OF PROJECT(S)	DATE OF COMMENCEMENT	DATE OF COMPLETION		CONTRACT SUM		ASSESSED PERFORMANCE. ¹
			ORIGINAL	ACTUAL	ORIGINAL	FINAL ³	
1.							
2.							
3.							

Litigation

- ◆ Time Delivery

Consultant

- ◆ Adequacy of mobilization resources.
- ◆ Project management
- ◆ Compliance to health and safety

1. Excellent 2. Good 3. Fair 4. Poor 5. Very Poor

3 Final Contract Sum to include any fluctuations, claims paid, and dayworks

OTHER COMMENTS

.....

RECOMMENDATION:

Based on the contractor's work performance, I/we recommend that the firm should be:-.....

- (a) Upgraded to Class
- (b) Remain in the same class.....
- (c) Downgraded to Class.....
- (d) Full Name:

Organisation:

Status/Position in Organisation:

Signature and Official Stamp

Date

Postal Address:

Physical Address:

Tel..... Fax..... E-mail.....



APPENDIX X
CONTRACTORS
REGISTRATION BOARD

P.O. Box 13374
DAR ES SALAAM
CRB-F10
Tel No. 2131169/2137962/3
E-mail: crbhq@crbtz.org

THE CONTRACTORS REGISTRATION ACT, 1997

A F F I D A V I T

Made under bylaw 4(2)(h)

I _____ an adult Christian/Muslim/Hindu/Pagan of
P.O Box _____

For the purpose of carrying out a specific contract in Tanzania.

DO HEREBY solemnly take oath/affirm and state as follows:

That I _____ am the _____
of applicant Company M/S _____
_____ with Certificate of Compliance
No. _____ that the company has contracted works with
a specific project at _____ for a period of
_____ months/years.

That the duration of the project is _____ months/
years commencing from _____ and that once the contracted works are
completed we the applicant company shall wind up business and not engage in any
other business beside the above mentioned project.

On behalf of the applicant I declare that the facts deposed to hereinabove are true
to the best of my knowledge.

D E P O N E N T

Sworn/Affirmed at _____ by the said _____
who is the _____ of M/S _____
this _____ day of _____
20.....

BEFORE ME: _____

SIGNATURE: _____

POSTAL ADDRESS: _____

QUALIFICATIONS: _____



APPENDIX XI

**CONTRACTORS
REGISTRATION BOARD**

P.O. Box 13374
DAR ES SALAAM
CRB-F11
 Tel No. 2131169/2137962/3
 E-mail: crbhq@crbtz.org

THE CONTRACTORS REGISTRATION ACT, 1997

DATA VERIFICATION

CHEKLIST FOR APPLICATIONS MISSING INFORMATION

(Made under by-law 5)

The Board acknowledges the receipt of your application for registration as in Class Preliminary examination of the application has revealed information as marked on the check list.

Kindly submit the following missing information/documents indicated by 'X' as soon as possible to enable us to proceed with evaluation of your application.

S/N	ITEM	MISSING "X"	DETAILS
	A. COMPANY PROFILE		
	Certificate of Incorporation/ Registration		
	Company Memorandum/Extract		
	Share Certificate		
	CV's of shareholders		
	Technical Director		
	Previous CRB Registration Certificate		
	Physical Address of Main Office		
	B. FINANCIAL		
	Certified Bank Statement		
	Proof of Securities		
	Audited Accounts		
	Proof of Asset ownership		

	Asset Valuation Report		
	C. STAFF		
	Copy of payroll		
	Certificates of key personnel		
	CV's of key personnel		
	Residence/Work permit		
	D. EQUIPMENT		
	Registration Cards (Certified copies) or any other proof		
	E. FIRMS EXPERIENCE		
	Certificate of Completion		
	Copies of Contracts		
	Consultant(s) Name/Address		
	Client(s) Name/Address		
	Contract sum(s)		
	F. GENERAL INFORMATION		
	Name/Address of Referees		
	Duly signed anti-bribery pledge		
	Any other information (specify)		

CONTRACTORS REGISTRATION BOARD

REGISTRAR

PART C

CRITERIA FOR REGISTRATION OF CONTRACTORS

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Table 1 : CRITERIA FOR REGISTRATION OF CIVIL WORKS CONTRACTORS
 REGISTRATION REQUIREMENTS FOR PERMANENT PERSONNEL, PLANT, EQUIPMENT AND TOOLS,
 SAFETY GEAR, OFFICE SERVICE FACILITIES

RESOURCES	CLASS ONE	CLASS TWO	CLASS THREE	CLASS FOUR	CLASS FIVE	CLASS SIX	CLASS SEVEN
A. KEY STAFF (Attach CV's)							
1. Head of Organisation	1	1	1	1	1	1	1
2. Accountant (Holder of Degree/CPA/ADA/ADCA)	1*	1*	1***	1***	1***	1***	1***
3. Structural/Civil engineers	1*	1*	1*	1*	1****	1***	-
4. Civil Engineering Technicians (Holder of FIC or equivalent)	4	3	2	1	1	1	1
5. Land Surveyor (Holder of Diploma or Degree)	1	1	1	1	1**	-	-
6. Quantity Surveyor* (Holder of Diploma or Degree)	1	1	1	-	-	-	-
7. Artisans (At least Trade Test Grade III and not less than 2 years practical experience.)	6	4	2	1	1	1	1
8. Workshop Engineer	1	1					
9. Workshop Mechanics	1	1	1				
10. Electrical Technician**/Artisan	1	1	1				
11. Safety Officer	1	-	-	-	-	-	-
B. PLANT AND EQUIPMENT							
1. Bull Dozers (Min capacity 120)	2	2	1	-	-	-	-
2. Graders (Min. capacity 100 HP)	4	3	2	1	-	-	-
3. Loaders (Min. Capacity 100 HP)	3	3	1	1	-	-	-

4. Vibrating Rollers (Min. capacity 10 T)	3	3	1	1	-	-
5. Tandem Rollers (Min. capacity 10T)	2	2	1			
6. Pneumatic Tyre Rollers	3	2	1	-	-	-
7. Pedestrian Rollers	4	4	3	3	1	-
8. Plate Compactors	5	4	3	3	2	1
9. Water Browsers (# May be towed type)	2	2	1	1	1	1#
10. Tipper	6	6	3	2	1	-
11. Backhoes/Excavator	3	3	1	-	-	-
12 Low Loader	1	1	1	-	-	-
13. Non-tipping Truck (Min capacity 3Tonnes)	2	2	1	1	1	-
14. Light Duty Vehicles	6	6	4	3	1	1
15. Concrete Mixers	6	4	3	3	2	1
16. Compressors	3	3	1	-	1	-
17. Water Pumps	4	4	3	2	2	1
18. Poker Vibrator	6	4	3	3	3	-
19. Hoisting Equipment	2	2	-	-	-	-
20. Generator Sets	2	2	1	1	1	1
21. Supervision Vehicles	6	4	3	2	1	1

* Workshop Engineer – should not be Mandatory/Workshop Technician/Mechanic be Mandatory

22. Welding Sets	4	4	3	2	1	-
23. Mechanical Broom	1	1	1	-	-	-
24. Asphalt Plant	1	1	1	-	-	-
25. Asphalt Paver	1	1	1	-	-	-
26. Chipping Spreader	1	1	1	1	-	-

27. Stone Crusher	1**	1**	-	-	-	-
28. Bitumen Distributor or Sprayer	1	1	1	-	-	-
29 Levelling Instrument (e.g. Dumpy Level)	3	3	1	1	1	-
30. Theodolite/Total Station	2	2	1	-	-	-
31. Assortment of Hand Tools (Set of shovels, hand compactors, pick axes, hoes, wheel barrows etc.)	100	100	60	60	40	30
C: LAND & SERVICE FACILITIES						
1. Storage Yard m ²	1000	800	500	300**	100**	100**
2. Service W/Shop m ²	200	150	100	100**	50**	-
3. Office m ²	100	60	50	30	20	10
D. SAFETY GEAR (These are minimum stocks, Additional requirements to be procured on project by project basis)						
1. Helmets	50	30	20	10	8	4
2. Boots (pairs)	50	30	20	10	8	4
3. Gloves (pairs)	50	30	20	10	8	4
4. Reflective Jackets (pairs)	50	30	20	10	8	4
5. First Aid Kit	1	1	1	1	1	1

(Every person on a construction site must be provided with appropriate safety gear)

* Mandatory - Must be Registered with Professional Board; Engineers must be in the professional category or above.

** Recommended but not Mandatory.

*** Accountant may not be a permanent employee.

**** Need not be registered professional engineers.

May be towed type

Table 2 : CRITERIA FOR REGISTRATION OF BUILDING CONTRACTORS

REGISTRATION REQUIREMENTS FOR TECHNICAL PERSONNEL, PLANT, EQUIPMENT AND TOOLS, SAFETY GEAR AND OFFICE SERVICE FACILITIES

RESOURCES	CLASS ONE	CLASS TWO	CLASS THREE	CLASS FOUR	CLASS FIVE	CLASS SIX	CLASS SEVEN
A: KEY STAFF (ATTACH CVs)							
1. Head of Organisation	1	1	1	1	1	1	1
2. Accountant (Holder of Degree/CPA/ADA/ADCA)	1***	1***	1***	1***	1***	1***	1***
3. Structural/Civil Engineers	1*	1*	1*	1*	1**	1**	-
4. Quantity Surveyor	1*	1**	1**	-	-	-	-
5. Mechanical Engineering Technicians/Artisan (Holder of FTC or Trade Test Grade III or above)	1	1	1	1	-	-	-
6. Civil Engineering Technicians (Holder of FTC or equivalent)	4	3	2	2	1	1	1
7. Electrical Engineering Technicians/ Artisan (Holder of FTC or Trade Test grade III and above)	1	1	1	1	-	-	-
8. Artisans (Minimum Trade Test Grd. III)	6	4	3	2	1	1	1
9. Safety Officer (Proposed)	1	-	-	-	-	-	-

B: PLANT AND EQUIPMENT										
1. Tower (Building) Crane	1	1	1	1	1	1	1	1	1	-
2. Winch/Hoisting Equipment	1	1	1	1	1	1	1	1	1	-
3. Concrete Batching Machine	2	1	1	1	1	1	1	1	1	-
4. Concrete Mixers	5	4	3	3	3	3	3	3	2	1
5. Concrete Vibrators	6	4	2	2	2	2	2	2	2	1
6. Block Making Machines	3	2	1	1	1	1	1	1	1	1
7. Steel Bending Machines (Set)	1	1	1	1	1	1	1	1	1	-
8. Light Duty Vehicles	4	3	2	2	2	2	2	2	1	-
9. Water Pumps	2	2	2	2	2	2	2	2	1	1
10. Concrete Dumpers	6	2	2	2	2	2	2	2	1	-
11. Trucks or Tipper	4	3	2	2	2	2	2	2	1	-
12. Plate Compactors	4	3	3	3	3	3	3	3	1	1
13. Compressors	1	1	-	-	-	-	-	-	-	-
14. Metal Scaffolding Set (Sq. m)	1	1	1	1	1	1	1	1	-	-
15. Levelling Instrument (e.g. Dumpy Level)	2	1	1	1	1	1	1	1	1	-
16. Assortment of Handtools (set of shovels, pans, etc).	100	60	40	40	40	40	40	40	30	20
17. Supervision Vehicles	4	3	2	2	2	2	2	2	1	1
18. Metal Formwork (Sq. m)	500	500	500	500	500	500	500	500	-	-
C: LAND & SERVICE FACILITIES										
1. Storage Yard m ²	500	300	200	200	100	100	100	100	---	---
2. Service W/Shop m ²	100	100**								
3. Office m ²	60	40	40	40	20	20	20	20	10	10

D. SAFETY GEAR										
1. Helmets	50	30	20	10	8	4	2			
2. Boots (pairs)	50	30	20	10	8	4	2			
3. Gloves (pairs)	50	30	20	10	8	4	2			
4. Reflective Jackets (pairs)/Overalls	50	30	20	10	8	4	2			
5. First Aid Kit	1	1	1	1	1	1	1			

* Mandatory - must be Registered with Professional Board; Engineers must be in the professional category or above.

** Recommended but not Mandatory.

*** Accountant need not be a permanent employee.

**** Need not be registered professional engineers

Table 3: CRITERIA FOR REGISTRATION OF MECHANICAL CONTRACTORS

REGISTRATION REQUIREMENTS FOR TECHNICAL PERSONNEL, PLANT, EQUIPMENT AND TOOLS, SAFETY GEAR AND OFFICE SERVICE FACILITIES

RESOURCES	CLASS ONE	CLASS TWO	CLASS THREE	CLASS FOUR	CLASS FIVE	CLASS SIX	CLASS SEVEN
1. Head of Organisation	1	1	1	1	1	1	1
2. Accountant (Holder of Degree/CPA/ADA/ADCA)	1****	1****	1****	1****	1****	1****	1****
3. Mechanical Engineer	1*	1*	1*	1*	1**	1**	-
4. Mechanical Engineering Technicians (Holder of FIC or equivalent)	4	3	2	1	1	1	1
5. Electrical Engineering Technicians/Artisan (FIC or Trade Test Grades I – III)	1	1	1	1	-	-	-
6. Artisans (Holder of Trade Test III or above)	5	4	3	2	1	1	1
7. Quantity Surveyors	1*	1**	1**	-	-	-	-
8. Safety Officer (Propose)	1	-	-	-	-	-	-
B. PLANT AND EQUIPMENT							
1. Welding Machines	15	12	10	6	3	3	1
2. Testing Equipment (Vacuum/Pressure Testers)	2	1	1	1	1	1	1
3. Assortment of Jacks	5	4	1	1	1	1	1
4. Greasing Equipment	1	1	1	1	1	1	1
5. Lifting/Hoisting Equipment	10	8	6	4	2	2	2

6. Compressors	3	3	2	2	1	1	1	1
7. Truck Mounted Crane/Mobile Crane	1	1	-	-	-	-	-	-
8. Generators (Portable)	3	2	1	-	-	-	-	-
9. Heavy Duty Trucks (5 Tons and above)	1	1	1	-	-	-	-	-
10. Light Duty Vehicles (1 – 4 Tones)	4	3	2	1	1	1	1	1
11. Toolboxes with assortment of Hand-tools	12	10	8	4	4	3	3	3
12. Complete Mechanical Tool boxes	12	10	8	4	4	3	3	3
12. Electric Hand Drills	10	8	6	4	3	2	1	1
13. Hand Grinders	15	12	10	8	6	2	1	1
14.Stocks and Dies (Set)	6	6	4	3	2	1	1	1
15. Pipe Cutter/Bender (Metal Cutter/Bender)	8	6	5	4	3	2	1	1
16. Ladders (5m length)	12	10	6	5	4	-	-	-
17. Power Press	2	2	1	1	1	-	-	-
18. Gas Cutting Set	6	5	4	-	2	1	1	1
19. Steel Truck Erection Jacks	2	1	1	-	-	-	-	-
20. Sheet Rolling Machine	1	-	-	-	-	-	-	-
21. Supervision Vehicles (Less than 1 Ton)	4	3	2	1	1	1	1	1
22. Complete Mechanical Tool boxes	12	10	8	4	4	3	3	3
C. LAND & SERVICE FACILITIES								
1. Service Workshop m ²	500	300	200	100	50**	50**	30**	30**
2. Office (m ²)	60	50	50	20	10	10	10	10

D SAFETY GEAR	<i>(Every person on site should be provided with safety gear, especially helmets)</i>									
1. Helmets	50	30	20	10	8	4	2			
2. Boots	50	30	20	10	8	4	2			
3. Gloves (pairs)	50	30	20	10	8	4	2			
4. Overalls	10	8	5	4	3	2	2			
5. Welding Shield/goggles	10	8	5	4	3	2	1			
6. First Aid Kit	1	1	1	1	1	1	1			

* Mandatory - must be Registered with Professional Board; Engineers must be in the professional category or

above.

** Recommended but not Mandatory.

*** Accountant need not be a permanent employee.

**** Need not be registered engineers

Table 4: CRITERIA FOR REGISTRATION OF ELECTRICAL CONTRACTORS

REGISTRATION REQUIREMENTS FOR TECHNICAL PERSONNEL, PLANT, EQUIPMENT AND TOOLS, SAFETY GEAR AND OFFICE SERVICE FACILITIES

RESOURCE	CLASS ONE	CLASS TWO	CLASS THREE	CLASS FOUR	CLASS FIVE	CLASS SIX	CLASS SEVEN
A. KEY STAFF (attach CV's)							
1. Head of Organisation	1	1	1	1	1	1	1
2. Accountant (Holder of Degree/CPA/ADA/ADCA)	1****	1****	1****	1****	-	-	-
3. Electrical Engineers	1*	1*	1*	1*	1**	1**	-
4. Electrical Engineering Technicians (FTC)	4	3	1	1	1	1	1
5. Mechanical Engineering Technicians/ Artisan (FTC or Trade Test Grade III)	1	1	1	-	-	-	-
6. Electrical Licence Holder (A)	1	1	-	-	-	-	-
7. Electrical Licence Holder (B)	-	-	-	-	-	-	-
8. Electrical Licence Holder (C)	-	-	1	1	1	-	-
9. Electrical Licence Holder (D)	-	-	-	-	-	1	1
10. Quantity Surveyor **	1	-	-	-	-	-	-
11. Artisans (Holder of Trade Test III or above)	6	5	4	3	2	1	1
B. PLANT, EQUIPMENT AND TOOLS							
1. Complete Tool Box	15	10	8	6	4	3	2
2. Soldering Equipment/Climping tool	6	4	3	2	1	1	1
3. Welding Equipment	3	2	2	1	1	-	-
4. Bench/Hand Grinder	3	2	2	1	1	1	1
5. Bench Drill	2	1	1	-	-	-	-

6. Hand Drill	10	8	6	4	3	2	1
7.Stocks and Dies (Set)	2	2	1	1	1	-	-
8. Pipe Cutter/Bender	12	10	8	6	4	2	1
9. Ladders (5m length)	12	10	8	6	4	3	2
10. Light Duty Vehicles	4	3	2	1	1	1	-
11. Heavy Duty Truck (More than 5 Tones)	1	1	1	-	-	-	-
12. Compressor	1	1	1	-	-	-	-
13. Truck Mounted Crane/Mobile Crane	1	1	1	-	-	-	-
14. Chain block	6	3	2	-	-	-	-
15. Drum Jack	4	3	2	1	1	1	1
16. Testing Equipment (set)	8	6	6	6	5	4	3
17. Generator	3	2	1	1	-	-	-
18. Bucket Truck	2	1	1	-	-	-	-
19. Lifting Hoisting Equipment	2	1	1	1	1	-	-
20. Supervision Vehicles (Less than 1 Ton)	4	3	2	1	1	1	1
21. Mechanical Tool Box	5	4	3	2	1	-	1
22. Pole Climbing Tool	10	5	2	-	-	-	-
23. Insulated Platform	10		5	2	-	-	-
24. Pole Wrenches	5	3	2	-	-	-	-
25. Insulated Ladder	5	3	2	-	-	-	-
C. SERVICE FACILITY							
1. Service workshop m ²	100	100	80	50*	-	-	-
2. Office (m ²)	60	50	50	20	20	10	10
D. SAFETY GEAR							
1. Gloves (pairs)	20	15	10	8	5	3	2

2. Overall/overcoat	20	15	10	8	5	3	2
3. Helmets	20	15	10	8	5	3	2
4. Goggles/Welding Shield	3	2	2	1	1	-	-
5. Safety belts	20	15	10	8	3	1	2
6. Safety boots	20	15	10	8	5	3	2

* Mandatory - Must be Registered with Professional Board; Engineers must be registered engineers.

** Recommended but not Mandatory

*** Accountant need not be a permanent employee

.**** Need not be registered engineers

Table 5: SPECIALIST CIVIL WORKS - LABOUR BASED ROAD CONTRACTORS

	RESOURCE	CLASS ONE	CLASS TWO	CLASS THREE
A.	KEY STAFF			
	Head of Organisation	1	1	1
	Labour Based Trained Engineer*	1	1**	-
	Labour Based Trained Supervisor/Technician	3	2	1
	Artisans	2	1	1
B.	PLANT & EQUIPMENT			
	Tow Grader(s)	1	1**	-
	Tipper(s)	1	1**	-
	Tractor(s)	1	1	-
	Trailer	2	1	-
	Towed Water Bowser	1	1	-
	Pedestrian Roller	2	1**	-
	Dead Weight Roller	1	1	-
	Plate Compactor	1	-	-
	Pick-Up/Van	1	-	-
	Motor Cycle	1**	1	-
	Bicycle	-	-	1**
C.	HAND TOOLS			
	Pick Axes/Mattocks	50	30	5
	Hoes	30	20	5
	Shovels	60	30	5
	Spreaders	30	15	5
	Wheel Barrows	20	10	5
	Earth Rammer	6	4	2
	Watering Cans/Buckets	10	5	5
	Water Storage Drums (200 L)	2	2	1
	Matchettes	20	10	5
	Slashers	20	10	5
	Head Pans (Karais)	30	20	5
D.	CONTROL/MEASUREMENT AIDS			
	Camber Boards	10	5	2

	Profile Boards	20	10	5
	Line Levels	4	2	1
	Spirit Levels	10	5	2
	Ditch Templates	15	10	3
	Side Sloping Templates	15	10	3
	Ranging Rods	20	10	5
	Boning Rods (set of 3)	4	2	1
	Tape Measures (30m)	6	4	2
	Tape Measures (5m)	6	4	2
E.	SAFETY GEAR			
	Helmets	10	5	2
	Gum Boots (pairs)	10	5	2
	Gloves (pairs)	10	5	2
	Reflective Jackets	10	5	2
	Reflective Cones	12	8	4
	First Aid Kit	3	2	1
F.	LAND & OFFICE			
	Office (m ²)	20	15	10
	Repair Workshop/Store (m ²)	50	30	-
G.	FINANCIAL REQUIREMENT			
	Average Annual Turnover (Tshs)	30,000,000	15,000,000	N.A
	Liquidity [Cash, Stock & Bonds] (Tshs)	10,000,000	2,000,000	N.A
	Fixed Assets (Tshs.)	40,000,000	10,000,000	N.A
H.	EXPERIENCE***			
	Year of Practice in the field of application	4	2	N.A
	Maximum size of any single project executed in the years of practice or since last upgrading (Tshs)	80,000,000	40,000,000	N.A
	Average size of at least 3 projects executed in the years of practice or since last upgrading (Tshs.)	30,000,000	7,500,000	N.A

* Must be Registered with Professional Board

** Recommended but not Mandatory

*** Experience shall apply to applicants for upgrading only.

Table 6 : SPECIALIST CIVIL WORKS - LANDSCAPING AND SLOPE PROTECTION SYSTEMS, HARD AND SOFT LANDSCAPING

S/N	RESOURCES	CLASS ONE	CLASS TWO	CLASS THREE
	A. KEY STAFF (attach CV's)			
	Head of organization	1	1	1
	Accountant	1***	1***	1***
	Architect/Landscape Specialist/Horticultural Specialist	1	1****	1****
	Civil/Building Technicians	2	1	1
	Artisans	3	2	1
6.	Gardeners	5	3	2
	B. PLANT AND EQUIPMENT			
	Light duty vehicle (P/UP)	2	1	1
	Tipper/Truck (3Tons & above)	2	1	-
	Lawn mowers (Motorized)	5	3	2
	Lawn movers (Non Motorized)	5	3	2
	Sprinklers (Sets)	10	5	3
	Hedge Trimmers	10	5	2
	Water tankers/bowsers	1	-	-
	Water pump/Water pressure Machines	3	2	1
	Hand tools (Assorted)	50	30	10
	Trolleys/Wheel barrows	10	5	3
	C. SERVICE FACILITY			
	Service Workshop/Yard (m ²)	100	50	-
	Office (m ²)	60	20	10
	D. SAFETY GEAR			
	Gloves	30	20	5

Overcoats/Overalls	30	20	5
Boots	30	20	5
Helmets	10	5	3
First Aid Box	1	1	1
Dusts Masks	30	20	10
Reflective Jackets	10	5	3

* Mandatory, Must be registered with relevant institutions at professional level

** Recommended but not Mandatory

*** May not be a permanent employee

**** Need not be a registered professional

Table 7: SPECIALIST CIVIL WORKS - PILLING

		CLASS ONE	CLASS TWO	CLASS THREE
A	PERSONNEL REQUIREMENT			
1	Head of Organization	1	1	1
2	Accountants	1	1	1
3	Civil Engineer	2	1	-
4	Civil Engineering Technician	4	2	1
5	Artisans	6	3	2
B	PLANT & EQUIPMENT			
1	Light Duty Vehicles	2	1	1
2	Truck Vehicle	1	1	-
3	Complete Drill Rig	2	1	1
4	Mud Pumps	5	2	1
5	Lifting Equipment	3	2	1
6	Pile Testing Equipment	5	2	1
7	Oil senser	2	1	1
8	Concrete Equipment	2	1	1
9	Testing Beam Equipment	3	1	1
C	SAFETY GEAR			
2	Helmets	20	10	5
3	Boots	20	10	5
4	Gloves	20	10	5
5	Overalls	20	10	5
D	LAND & OFFICE			
1	Yard/Storage	500	100	-
2	Office	50	20	10
	E. FINANCIAL STATUS			
1	Average Annual Turnover[10 pts]	45m	22.5m	n.a
2	Liquidity[Cash in Bank [10pts]	15m	7.5m	n.a
3	Fixed Assets [10pts]	60m	30m	n.a
	F. EXPERIENCE OF THE FIRM			
1	Years of Practice in the field of application	5	2	n.a
2	Average size of at least three projects executed in the years of practice or since last upgrading	45m	22.5m	n.a

		CLASS ONE	CLASS TWO	CLASS THREE
3	Maximum size of any single project executed in the years of practice or since last upgrading	120m	60m	n.a

Table 8: SPECIALIST CIVIL WORKS - ROAD MARKING AND SIGNAGE

S/N	RESOURCES	CLASS ONE	CLASS TWO	CLASS THREE
	A. PERSONNEL REQUIREMENT			
1	Head of Organization	1	1	1
2	Civil / Mechanical Engineering Technician	2	1	1
3	Artisans	3	2	1
	B. PLANT & EQUIPMENT			
1	Light duty vehicle (3 Tons – 5 Tons)	2	1	1
2	Supervision Vehicle (P /Up, Station Wagon)			
3	Road Marking Machine	3	2	1
4	Pre heaters	3	2	1
5	Manual Road Markers	3	2	1
6	Marking Screed boxes	10	6	4
7	Compressor	3	2	1
8	Boilers (3 – Tons)	2	1	1
9	Welding Machines	3	2	1
10	Tool boxes	3	2	1
11	Hand drills	5	3	2
	C. LAND & SERVICES FACILITIES			
1	Yard/Storage	500	250	100
2	Office	50	30	10
	D. SAFETY GEAR			
1	Helmets	30	20	10
2	Safety cones	10	6	4
3	Boots	30	20	10
4	Reflective Jackets	30	20	10
5	First Aid Kit	1	1	1
6	Mouth Masks	30	20	10
7	Gloves	30	20	10

Table 9: SPECIALIST CIVIL WORKS – WATER TREATMENT PLANTS AND WATER WORKS

	RESOURCES	CLASS ONE	CLASS TWO	CLASS THREE
	A. PERSONNEL REQUIREMENT			
1	Head of Organization	1	1	1
2	Accountant	1	1	1
3	Civil/Water Engineer (Degree/diploma in Civil/Water Works Engineering)	1	1	-
4	Civil/Water Works Technician (FTC in civil/Water Works Engineering)	2	1	1
5	Mechanical Engineering Technician/Artisan (FTC/T/test GR.1 in Mechanical Engineering)	2	1	-
6	Artisans	6	3	2
	B. PLANT & EQUIPMENT			
1	Light Duty Vehicles	2	1	1
2	Truck Vehicles	1	-	-
3	Concrete mixers	3	2	1
4	Compressors	3	2	1
5	Welding Equipment	3	2	1
6	Generators			
6	Assortment of Pipe/Chain wrenches	6	3	2
7	Pipe cutter/Bender	2	1	1
8	Pipe threading Equipment	2	1	1
9	Water pumps	3	2	1
10	Lifting/hoisting equipment	3	2	1
11	Pressure testing equipment	3	2	1
12	Assortment of Hand tools	15	15	15
	C. LAND AND SERVICES FACILITIES			
1	Yard/Storage	200	100	-
2	Office	30	20	10
	D. SAFETY GEAR			
1	Helmets	10	8	5
2	Boost	10	8	5
3	Gloves	10	8	5
4	Overalls/Reflective jackets	10	8	5

	RESOURCES	CLASS ONE	CLASS TWO	CLASS THREE
	E. FINANCIAL STATUS			
1	Annual turnover	45	22.5	na
2	Liquidity[Cash in Bank]	15	7.5	na
3	Assets	60	30	na
	F. EXPERIENCE OF THE FIRM			
1	Years of practice in the field of application	5	2	na
2	Average size of at least three projects executed in the years of practice or since last upgrading	45	22.5	na
3	Maximum size of a single project executed in the years of practice or since last upgrading	120	60	na

Table 10: CRITERIA FOR REGISTRATION OF DRILLING WORKS CONTRACTORS

S/N	RESOURCES	CLASS I	CLASS II	CLASS III
	A. PERSONNEL REQUIREMENTS			
1	Head of Organisation	1	1	1
2	Hydrologist/Geologist/Civil Engineer/ Mining Engineer	2	1	-
3	Drill Rig Supervisors	1	1	1
4	Drill Fitters	1	1	-
5	Drillers	3	1	1
6	Surveyors	1	-	-
7	Safety Manager	1	1***	-
	B. PLANT AND EQUIPMENT			
1	Truck mounted Crane	1		
2	Generators	4	2	1
3	Welding Sets	1	1	-
4	Complete Drilling Rig	3	2	1
5	Hoisting equipment/ Winches	1	-	-
6	Light duty trucks	5	3	1
7	Compressors	5	3	2
8	Sludge pumps	5	3	-
9	Batch plants	1	-	-
10	Concrete mixers (size)	3	1	1
11	Water Surveying Equipment	5	2	1
12	Porker Vibrator	2	1	1
	C. OFFICE AND FACILITIES			
1	Services Workshop	200	150	100
2	Office	100	50	20
3	Yard	1000	800	500
	D. SAFETY GEAR			
1	Helmets	30	20	10
2	Boots	30	20	10
3	Gloves	30	20	10
4	Overalls	30	20	10

S/N	RESOURCES	CLASS I	CLASS II	CLASS III
5	Safety Goggles	30	20	10
6	Ventilation Fans	20	10	5
7	Mouth Masks	30	10	5
8	Jackets	30	20	10
9	Safety Belts	5	3	2
10	Ear Plugs	30	20	10
11	Safety Aid Kit	3	2	1

* Must be registered with Professional Board, Engineers must be in the Professional category or above.

** May be Graduate or Diploma holder

*** Need not be a permanent employee

Table 11: SPECIALIST BUILDING WORKS - PAVING

	RESOURCES	CLASS ONE	CLASS TWO	CLASS THREE
A	PERSONNEL REQUIREMENT			
1	Head of Organization	1	1	1
2	Accountants	1	1	1
3	Civil Engineer/Quantity Surveyor/Architect	1	-	-
4	Civil Engineering/Building Technician	2	1	1
5	Artisans	4	2	1
B	PLANT & EQUIPMENT			
1	Light Duty Vehicles	2	1	1
2	Truck Vehicles	1	1	-
3	Paving Block Machine	3	1	1
4	Block Making Machines	4	2	1
5	Sand/Cement mixing Machine	2	1	1
6	Plate compactor	4	2	1
7	Compressor	1	1	-
8	Generator	1	-	-
C	SAFETY GEAR			
2	Helmets	20	10	5
3	Boots	20	10	5
4	Gloves	20	10	5
5	Overalls	20	10	5
D	LAND & OFFICE			
1	Yard/Storage	500	100	-
2	Office	50	20	10
	E. FINANCIAL STATUS			
1	Average Annual Turnover[10 pts]	45m	22.5m	n.a
2	Liquidity[Cash in Bank [10pts]	15m	7.5m	n.a
3	Fixed Assets [10pts]	60m	30m	n.a
	F. EXPERIENCE OF THE FIRM			
1	Years of Practice in the field of application	5	2	n.a
2	Average size of at least three projects executed in the years of practice or since last upgrading	45m	22.5m	n.a
3	Maximum size of any single project executed in the years of practice or since last upgrading	120m	60m	n.a

Table 12: SPECIALIST BUILDING WORKS - CONCRETE TREATMENT & REPAIRS

		CLASS ONE	CLASS TWO	CLASS THREE
A	PERSONNEL REQUIREMENT			
1	Head of Organization	1	1	1
2	Accountants	1	1	1
3	Civil Engineer/Quantity Surveyor/Architect	1	1	-
4	Civil Engineering/Building Technician	2	1	1
5	Artisans	4	3	2
B	PLANT & EQUIPMENT			
1	Light Duty Vehicles	2	1	1
2	Truck Vehicle	1	1	-
3	Concrete Mixer	2	1	1
4	Steel Brushes	6	3	2
5	Scrapers	10	6	3
6	Assortment of Hand Tools[shovels etc]			
C	SAFETY GEAR			
2	Helmets	30	20	10
3	Boots	30	20	10
4	Gloves	30	20	10
5	Overalls	30	20	10
8	First Aid Kit			
D	LAND & OFFICE			
1	Yard/Storage	100	50	-
2	Office	50	20	10
E	FINANCIAL STATUS			
1	Average Annual Turnover[10 pts]	45m	22.5m	n.a
2	Liquidity[Cash in Bank [10pts]	15m	7.5m	n.a
3	Fixed Assets [10pts]	60m	30m	n.a
	F. EXPERIENCE OF THE FIRM			
1	Years of Practice in the field of application	5	2	n.a
2	Average size of at least three projects executed in the years of practice or since last upgrading	45m	22.5m	n.a

		CLASS ONE	CLASS TWO	CLASS THREE
3	Maximum size of any single project executed in the years of practice or since last upgrading	120m	60m	n.a

Table 13: SPECIALIST BUILDING WORKS - INTERIOR DECORATION

		CLASS ONE	CLASS TWO	CLASS THREE
	A. PERSONNEL REQUIREMENT			
1	Head of Organization	1	1	1
2	Civil Engineer/Architect	2*	1*	1**
3	Civil/Architect Technician	3	2	1
4	Artisans	5	3	2
	B. PLANT & EQUIPMENT			
1	Light Duty Vehicle (3 Tons – 5 Tons)	3	2	1
2	Supervision Vehicle (P/Up, Station Wagon)	2	1	1
3	Tool box complete	6	3	2
4	Generators	2	1	1
5	Scaffolding	10	6	4
6	Welding Machines	3	2	1
7	Hand tools	50	20	10
8	Hand Drills	5	3	2
9	Rivet Guns	5	4	2
	C. LAND & SERVICES FACILITIES			
1	Workshop	500	250	100
2	Office	50	30	10
	D. SAFETY GEAR			
1	Helmets	30	20	10
2	Boots	30	20	10
3	Gloves	30	20	10
4	Overcoats/Overalls	30	20	10
5	First Aid Kit	2	1	1

* Must be registered with Professional Board, Engineers must be in the Professional category or above.

** May be Graduate or Diploma holder

Table 14: SPECIALIST BUILDING WORKS - WATER PROOFING INSTALLATIONS

		CLASS ONE	CLASS TWO	CLASS THREE
A	PERSONNEL REQUIREMENT			
1	Head of Organization	1	1	1
2	Accountants			
3	Civil Engineer/Quantity Surveyor/Architect	2	1	-
4	Civil Engineering/Building Technician	3	2	1
5	Artisans	5	3	2
B	PLANT & EQUIPMENT			
1	Light Duty Vehicles (3 – 5 tons)	2	1	-
2	Supervision Vehicles	3	2	1
3	Ladders (6m)	5	3	2
4	High Pressure gas Torch burners	3	2	1
5	Gas Cylinder (sets)	3	2	1
6	Roofing Rollers	3	2	1**
7	Special Thermometer	3	2	1
8	Assortment of hand tools (brooms, axes, buckets, wire brushes etc)	15	10	10
C	SAFETY GEAR			
1	Fire Extinguishers	3	2	1
2	Helmets	30	20	10
3	Boots	30	20	10
4	Gloves	30	20	10
5	Overalls	30	20	10
6	Safety Goggles	5	3	2
7	Respirators	30	20	10
8	First Aid Kit	3	2	1
D	LAND & OFFICE			
1	Yard/Storage	100	50	20
2	Office	30	20	10

**TABLE 15: SPECIALIST BUILDING WORKS - CARPENTRY WORKS
& JOINERY**

S/N	RESOURCES	CLASS ONE	CLASS TWO	CLASS THREE
	A. PERSONNEL REQUIREMENTS			
1	Head of organization	1	1	1
2	Architect/Quantity Surveyor/Civil Engineer	2*	1***	0
3	Building/Civil Technician	3	2	1
5	Artisans (Posses Trade Test Grade I, II, III)	5	3	2
	B. PLANT AND EQUIPMENT			
1	Light duty vehicle (3 Tons – 5 Tons)	2	1	-
2	Supervision vehicle (P/Up, Station Wagon)	3	2	1
3	Timber drying oven (Kiln)	1	-	-
4	Sanding machine	3	2	1
5	Electric Planning machine	3	2	1
6	Timber molding/ Grooving machines	3	2	1
7	Cutting/sawing machines	3	2	1
8	Spraying machines	3	2	1
9	Generator	1	1	1
10	Working Benches	5	3	2
11	Grinding machine	3	2	1
12	Drilling machines	5	3	2
13	Compressor	3	2	1
14	Assortment of hand tools	15	10	5

C. LAND AND SERVICE FACILITIES				
1	Workshop (m ²)	500	250	100
2	Office (m ²)	50	30	10
3	Yard	1000	500	250
D. SAFETY GEAR				
1	Gloves	30	20	5
2	Overalls	30	20	5
3	Boots	30	20	5
4	Dust masks	100	50	20
5	First Aid Box	2	1	1
6	Goggles (pairs)	30	20	10
7	Ear plugs	30	20	10

*** Not Mandatory
* Professionally Registered

Table 16: CRITERIA FOR REGISTRATION FOR TELECOMMUNICATION, ICT AND SECURITY SYSTEM INSTALLATION

S/N	RESOURCES	CLASS ONE	CLASS TWO	CLASS THREE
	A. PERSONNEL REQUIMENTS			
1.	Head of Organization	1	1	1
2.	Electrical Engineer/Electronic Engineer	2 ^x	1 ^{xx}	1
3.	Telecommunication Engineer	2	1	1
4.	Telecommunication/computer Technicians	3	2	1
5.	Artisans/Telecommunication/ Electronics	4	2	1
	Marks Awarded	25	25	25
	B. PLANT AND EQUIPMENT			
1.	Light duty Vehicle	3	2	1
2.	Supervision Vehicle	3	2	1
3.	Network/Spectrum Analysers	3	2	1
4.	Ladders	10	5	3
5.	Electronic/Telecommunications Tool Kit	5	3	2
6.	Fibre Optic Termination Equipment	5	3	2
7.	Network Testers	5	3	2
8.	Cable Cutters	5	2	1
9.	Hand drills	5	3	2
10.	Programmed Telecommunications Laptops	5	3	2
11.	Splicing Machine	5	3	2
12.	Tone Generator	5	3	2
13.	Fiber Clipping Tool	5	3	1
14.	Soldering Equipment	5	2	1
15.	Labelling Machine	5	3	2
16.	Blowers	3	2	1
17.	Distance Meter	3	2	1
18.	Oscilloscope	2	1	1
	Marks Awarded	20	20	20

	C. LAND AND SERVICES FACILITIES			
1	Office	50	30	10
2	Workshop	200	100	50
	Marks Awarded	10	10	10
	D. SAFETY GEAR			
1.	Overalls	30	20	10
2.	Helmets	30	20	10
3.	Boots	30	20	10
4.	First Aid Kit	2	1	1
5	Safety Belts	10	5	3
6	Gloves	30	20	10
	Marks Awarded	5	5	5
	E. FINANCIAL STATUS			
1	Average Annual Turnover[10 pts]	45m	22.5m	n.a
2	Liquidity[Cash in Bank [10pts]	15m	7.5m	n.a
3	Fixed Assets [10pts]	60m	30m	n.a
	Marks Awarded	30	30	30
	F. EXPERIENCE OF THE FIRM			
1	Years of Practice in the field of application	5	2	n.a
2	Average size of at least three projects executed in the years of practice or since last upgrading	45m	22.5m	n.a
3	Maximum size of any single project executed in the years of practice or since last upgrading	120m	60m	n.a
	Marks Awarded	10	10	10
	Total Marks Awarded	100	100	100

Table 17: REGISTRATION CRITERIA FOR ELECTRIC POWER LINES & SYSTEMS

S/N	RESOURCES	CLASS I	CLASS II	CLASS III
	A. PERSONNEL REQUIREMENT			
1.	Head of Organization	1	1	1
2.	Electrical Engineer	2 ^x	1 ^x	1 ^{**}
3.	Live Line Electrical Technicians	2	1	1
4.	Technician Engineer	1 ^{**}	1	-
5.	Lines men	3	2	1
6.	Artisans	4	2	1
7.	First Aid Expert	1	1	1
	B. PLANT AND EQUIPMENT			
1.	Light duty Vehicle (3 Tons – 5 Tons)	3	2	1
2.	Heavy duty Vehicle (6 Tons and above)	2	1	-
3.	Supervision Vehicle (Less than 2 Tons)	3	2	1
4.	Bucket Truck	2	1	-
5.	Truck mounted crane/ Hoisting Equipment	2	1	1
6.	Insulated platform	10	5	2
7.	Insulated Ladder	5	3	2
8.	Chain saws	6	3	2
9.	Assortment of Hot sticks and associated working Equipment	6	3	2
10.	Testing Equipment	5	3	2
11.	Pole wrenches	5	3	2
12.	Pole climbing Equipment	10	5	2
13.	Hand drills	5	3	2
14.	Hand Grinders	5	3	2
15.	Compressors	3	2	1
16.	Generator	3	2	1
17.	Complete Tool Boxes	6	3	2
	C. LAND AND SERVICES FACILITIES			
	Services Workshop	500	300	100
	Office	50	30	10
	Yard	1000	500	200

	SAFETY GEAR			
1.	Conductive suit	6	3	2
2.	Conductive boots	6	3	2
3.	Safety belts	6	3	2
4.	Insulated Blankets	6	3	2
5.	Insulated Gloves	6	3	2
6.	Overalls	30	20	10
7.	Helmets	30	20	10
8.	Boots	30	20	10
9.	First Aid Kit	2	1	1

* Must be registered with Professional Board, Engineers must be in the Professional category or above.

** May be Graduate or Diploma holder

Table 18: CRITERIA FOR REGISTRATION OF POWER GENERATION, EQUIPMENT INSTALLATIONS & MAINTENANCE

	RESOURCES	CLASS I	CLASS II	CLASS III
	A. PERSONNEL REQUIREMENT			
1	Head of Organization	1	1	1
2	Accountant	1	1	1
3	Electrical/Mechanical engineer	1	1	-
4	Electrical Engineering Technicians	2	1	1
5	Mechanical engineering Technician	2	1	-
6	Artisans	6	3	2
	B. PLANT & EQUIPMENT			
1	Light Duty Vehicles	2	1	1
2	Truck Vehicles	1	-	-
3	Hand Grinders	3	2	1
4	Hand drills	3	2	1
5	Welding Equipment	3	2	1
6	Complete Tool Boxes	6	3	2
7	Pipe cutter/Bender	2	1	1
8	Mechanical Testing Equipment	2	1	1
9	Electrical Testing Equipment	3	2	1
10	Lifting/hoisting equipment	3	2	1
11	Stocks and Dies	3	2	1
	C. LAND AND SERVICES FACILITIES			
1	Yard/Storage	200	100	-
2	Office	30	20	10
	D. SAFETY GEAR			
1	Helmets	20	10	3
2	Boots	20	10	3
3	Gloves	20	10	3
4	Overalls	20	10	3

Table 19 : CRITERIA FOR FIRE PREVENTION AND PROTECTION SYSTEMS

S/N	RESOURCES	CLASS I	CLASS II	CLASS III
	A. PERSONNEL REQUIREMENTS			
1	Head of Organisation	1	1	1
	Electrical//Electronics/Mechanical			
2	Engineer	2*	1*	
3	Fire Protection Trained Technician	2	1	1
4	Electrical/Mechanical/Artisan	3	2	1
	B.PLANT AND EQUIPMENT			
1	Light Duty Vehicle (3 Tons – 5 Tons)	3	2	1
2	Supervision Vehicle (1 Tons – 2 Tons)	3	2	1
3	Tool boxes (Mechanical)	3	2	1
4	Hand Drills	5	3	1
5	Hand Grinders	3	2	1
6	Ladders	5	3	2
7	Soldering guns	5	3	2
8	Testing equipments	5	3	2
9	Pipebender/cutter	3	2	1
10	Pipe wrenches	5	3	2
11	Electronic Tool kit	3	2	2
12	Pipe threading Tool	3	2	1
13	Welding Set (Gas)	2	1	1
	C. LAND AND SERVICES FACILITIES			
1	Service Workshop	100	50	20
2	Office	50	20	10
	D. SAFETY GEAR			
1	Helmets	30	20	10
2	Gloves	30	20	10
3	Boots	30	20	10
4	Overalls	30	20	10
5	Breathing/Eye Protection equipment	30	20	10

6	First Aid Kit	1	1	1
<p>* Need not be Registered with professional Boards ****Recommended but not mandatory *** Need not be on permanent employment</p>				

Table 20: CRITERIA FOR REGISTRATION OF SPECIALIST CONTRACTORS IN RENEWABLE ENERGY INSTALLATION (SOLAR ENERGY)

		CLASS I	CLASS II	CLASS III
A	PERSONNEL REQUIREMENT			
1	Head of Organization	1	1	1
2	Electrical/Electronic Engineer	2	1	-
3	Electrical Engineering/Electronics Technician	3	2	1
4	Artisans (Electrical, Electronics, Mechanical Trade Test I, II, III)	5	4	2
B	PLANT & EQUIPMENT			
1	Light Duty Vehicle	2	1	-
2	Supervision Vehicle	3	2	1
3	Welding Machines	3	1	1
4	Gas Welding Sets	2	1	1
5	Complete Tool Boxes	5	3	2
6	Manfold Gauges	5	3	2
7	Soldering Guns	5	3	2
8	Hand drills	6	4	2
9	Ladders	10	6	3
10	Back Up Systems	3	2	1
11	Battery Charger	3	2	1
12	Avometer	6	4	2
13	Generators	3	2	1
C	SAFETY GEAR			
1	Overcoats	30	20	10
2	Boots	30	20	10
3	Gloves	30	20	10
4	Overcoats/Overall	10	6	4
5	Helmets	30	20	10
D	LAND & OFFICE			
1	Yard/Storage	100	50	20
2	Office	30	20	10

Table 21: SPECIALIST MECHANICAL WORKS - HEATING, VENTILATION & AIR CONDITIONING

S/N	Criteria	Class One	Class Two	Class Three
	A. KEY STAFF (attach CV's)			
	Head of organisation	1	1	1
	Accountant	1***	1***	1***
	Refrigeration Engineer/Mechanical Engineer	1*	1****	-
	Refrigeration/Air-conditioning Technician/Artisans	3	2	1
	Electrical Engineering Technician/Artisans	2	1	1
	B. PLANT AND EQUIPMENT			
	Vacuum pump (S)	3	2	1
	Welding Equipment (set)	3	2	1
	Tube cutter/Bender	4	2	1
	Complete tool box	6	4	2
	Hand Grinder	2	1	1
	Hand Drills	4	2	1
	Pop rivet gun	2	1	1
	Air compressors (min 1 H.P 0.75kw)	3	1	1
	Ladders (5m length)	8	4	2
	Hydraulic trolleys	2	1	-
	Light duty vehicle	5	2	1
	Sheet cutting machine	2	1	-
	Non-tipping truck	2	1	-
	Flaring tool	4	3	1
	Blowers	2	1	1

Leakage testers	2	1	1
Generators (min 3.5KVA)	2	1	-
Testing Equipment (Amprobe, Avometer, Gauges)	2	1	1
C. SERVICE FACILITY			
Service workshop (m ²)	300	200	20
Office (m ²)	60	30	10
D. SAFETY GEAR			
Gloves	8	4	2
Overall/Overcoats	8	4	2
Industrial boots	8	4	2
Nose/Mouth masks	8	4	2
Helmets	8	4	2

- * Must be registered with relevant institutions
 *** May not be a permanent employ
 **** Recommended but not mandatory

TABLE 22: SPECIALIST MECHANICAL WORKS - SCAFFOLDING AND FORM WORKS

	RESOURCES	CLASS I	CLASS II	CLASS III
	A. PERSONNEL REQUIREMENT			
1	Head of Organization	1	1	1
2	Mechanical/Civil/Building Technician (F ^{TC} holders/Civil/Building)	3	2	1
3	Artisans (Trade Test I, II, III. Steel fixers carpenter, Mason, Mechanic)	5	3	2
	B. PLANT & EQUIPMENT			
1	Light Duty Vehicles (3 – 5 tons)	2	1	-
2	Supervision Vehicle (P/Up/Station Wagon)	3	2	1
3	Hand Grinders	3	2	-
4	Hand drills	3	2	1
5	Welding Equipment	3	2	1
6	Bench vices	2	1	1
7	Scaffolding pipes and Associated Equipment (m ²)	1000	600	300
8	Leveling instruments	3	2	1
9	Lifting/hoisting equipment	3	2	1
10	Complete tool boxes	5	3	2
11	Metal cutter/bender	3	2	1
12	Stocks and Dies	3	2	1
	C. LAND AND SERVICES FACILITIES			
1	Yard/Storage	500	250	100
2	Office	30	20	10
	D. SAFETY GEAR			
1	Helmets	30	20	10
2	Boots	30	20	10
3	Gloves	30	20	10
4	Overalls	30	20	10
5	Safety Goggles	10	6	4
6	Mouth Masks	30	20	10
7	First Aid Kit	3	2	1

Table 23: SPECIALIST MECHANICAL WORKS - FABRICATION AND INSTALLATION OF TANKS

	RESOURCES	CLASS ONE	CLASS TWO	CLASS THREE
	A. PERSONNEL REQUIREMENT			
1	Head of Organization	1	1	1
2	Accountant	1	1	1
3	Mechanical engineer	1	1	-
4	Mechanical Engineering Technicians	3	1	1
5	Electrical Engineering Technician/ Artisan	2	1	-
6	Artisans	6	3	2
	B. PLANT & EQUIPMENT			
1	Light Duty Vehicles	2	1	1
2	Truck Vehicles	1	-	-
3	Hand Grinders	3	2	1
4	Hand drills	3	2	1
5	Welding Equipment	3	2	1
6	Complete Tool Boxes	6	3	2
7	Pipe cutter/Bender	2	1	1
8	Mechanical Testing Equipment	2	1	1
9	Electrical Testing Equipment	3	2	1
10	Lifting/hoisting equipment	3	2	1
11	Stocks and Dies	3	2	1
12	Power press	1	1	-
13	Compressor	2	1	1
14	Generators	2	1	1
15	Sheet rolling Machine	2	1	-
16	Truck mounted crane	1	-	-
17	Complete tool boxes	4	3	2
	C. LAND AND SERVICES FACILITIES			
1	Yard/Storage	200	100	-
2	Office	30	20	10

Table 24: SPECIALIST MECHANICAL WORKS - MARINE WORKS

	RESOURCES	CLASS ONE	CLASS TWO	CLASS THREE
	A. PERSONNEL REQUIREMENT			
1	Head of Organization	1	1	1
2	Accountant	1	1	1
3	Navigator (Degree/Diploma in navigation)	1	1	-
4	Civil Engineer (Degree/Diploma in Civil Engineering)	1	1	-
5	Civil Engineering Technicians (FTC in Civil Engineering)	2	1	1
4	Diving Supervisors/Divers (Diploma/Certificate in commercial diving)	2	1	1
6	Artisans (Specialised welders /Mechanics/Masons/Plumbers)	6	3	2
7	Safety Officer (Certificate in Sea Survival Craft & Rescue)	3	2	1
	B. PLANT & EQUIPMENT			
1	Light Duty Vehicles	2	1	1
2	Under Water communication Equipment	3	1	1
3	Under water camera	2	1	1
4	Compressor	3	2	1
5	Automatic Lifting bags	5	3	2
6	Under water arc welding Equipment	6	3	2
7	Oxygen diving tanks	6	3	2
8	Underwater Gas welding Equipment	3	2	1
8	Generator	2	1	1
9	Wet suits[Long John]	7	4	3
10	Diving fins	7	4	3
11	Hand grinders	3	2	1
12	Hand drills	3	2	1
13	Complete Mechanical Tool Boxes	3	2	1
14	Full face diving masks	5	3	2

	RESOURCES	CLASS ONE	CLASS TWO	CLASS THREE
	C. SAFETY GEAR			
1	Helmets	10	8	5
2	Boots	10	8	5
3	Gloves	10	8	5
4	Overalls/Overcoats	10	8	5
5	First Aid Kit	1	1	1
	D. LAND AND SERVICE FACILITIES			
1	Office	50	20	10
2	Workshop/Yard	100	50	20
	E. FINANCIAL STATUS			
1	Average Annual Turnover (10 pts)	45m	22.5m	na
2	Liquidity (Cash in Bank) (10 pts)	15m	7.5 m	na
3	Assets [10 pts]	60m	30m	na
	F. EXPERIENCE OF THE FIRM			
1	Years of practice in the field of application	5	2	na
2	Average size of at least three projects executed in the years of practice or since last upgrading (5pts)	45 m	22.5 m	na
3	Maximum size of a single project executed in the years of practice or since last upgrading	120m	60m	na

*** Not necessarily on permanent terms

**Table 25: SPECIALIST MECHANICAL WORKS - MARINE VESSELS
FABRICATION & MAINTENANCE**

	RESOURCES	CLASS ONE	CLASS TWO	CLASS THREE
	A. PERSONNEL REQUIREMENT			
1	Head of Organization	1	1	1
2	Accountant	1	1	1
3	Naval Architect (Degree/Diploma in Naval Architecture)	1	1	-
4	Marine/Mechanical Engineer (Degree/Diploma in Marine/Mechanical Engineering)	1	1	-
4	Ship/Boat Building Engineer (Diploma in Boat/Ship Building)	2	1	-
5	Boat Building Technicians/Supervisors (Certificate in Boat/Ship construction)	5	3	2
6	Artisans (T/Test Gr.1-3 in Carpentry/Mechanics/Electrical)	6	3	2
	B. PLANT & EQUIPMENT			
1	Light Duty Vehicles	2	1	1
2	Welding Machines	3	1	1
3	Plasma/Gas Welding/Cutting Set	2	1	1
4	Compressor	3	2	1
5	Hand grinders	5	3	2
6	Hand drills	6	3	2
7	Lifting Equipment	6	3	2
8	Complete Mechanical Tool Boxes	3	2	1
8	Generator	2	1	1
9	Wood working machines	7	4	3
10	Diving fins Painting/Spray Equipment	7	4	3
11	Pipe bender/Cutters	3	2	1
12	Dredging Equipment	1	1	-
	C. SAFETY GEAR			
1	Helmets	10	8	5
2	Boots	10	8	5
3	Gloves	10	8	5
4	Overalls/Overcoats	10	8	5
5	First Aid Kit	1	1	1

	RESOURCES	CLASS ONE	CLASS TWO	CLASS THREE
	D. LAND AND SERVICE FACILITIES			
1	Office	50	20	10
2	Workshop/Yard	100	50	20
	E. FINANCIAL STATUS			
1	Average Annual Turnover [10 pts]	45m	22.5m	na
2	Liquidity [Cash in Bank] [10 pts]	15m	7.5 m	na
3	Assets [10 pts]	60m	30m	na
	F. EXPERIENCE OF THE FIRM			
1	Years of practice in the field of application	5	2	na
2	Average size of at least three projects executed in the years of practice or since last upgrading [5pts]	45 m	22.5 m	na
3	Maximum size of a single project executed in the years of practice or since last upgrading	120m	60m	na

*** Not necessarily on permanent terms

Table 26: MECHANICAL WORKS - PRE FABRICATION AND ERECTION OF STEEL STRUCTURES

	RESOURCES	CLASS ONE	CLASS TWO	CLASS THREE
	A. PERSONNEL REQUIREMENT			
1	Head of Organization	1	1	1
2	Accountant	1	1	1
3	Mechanical engineer	1	1	-
4	Mechanical Engineering Technicians	3	1	1
5	Electrical Engineering Technician/Artisan	2	1	-
6	Artisans	6	3	2
	B. PLANT & EQUIPMENT			
1	Light Duty Vehicles	3	2	1
2	Truck Vehicles	2	1	-
3	Hand Grinders	5	3	2
4	Hand drills	3	2	1
5	Welding Equipment	4	3	2
6	Complete Tool Boxes	6	3	2
7	Metal cutter/Bender	2	1	1
8	Mechanical Testing Equipment	2	1	1
10	Lifting/hoisting equipment	3	2	1
11	Stocks and Dies	3	2	1
12	Power press	1	1	-
13	Compressor	2	1	1
14	Generators	2	1	1
15	Concrete mixer	2	1	1
16	Poker vibrators	3	2	1
17	Assortment of Hand tools(Shovels, pans, hoes etc)	10	8	6
	C. LAND AND SERVICES FACILITIES			
1	Yard/Storage	200	100	-
2	Office	30	20	10

TABLE 27: SPECIALIST MECHANICAL WORKS - LIFTS AND ESCALATORS INSTALLATION & MAINTENANCE

S/N	RESOURCES	CLASS ONE	CLASS TWO	CLASS THREE
	A. PERSONNEL REQUIREMENTS			
1	Head of Organization	1	1	1
2	Mechanical/Electrical Engineer (With degree in Electrical/ Mechanical/ Electronic)	2*	1*	0
3	Mechanical/Electrical Technicians	4	2	1
4	Lifts Supervisor (Trained in lifts installation and maintenance)	1	1	1
5	Artisan (Mechanical/Electrical Trade Test I, II, III)	5	3	2
	B. PLANT AND EQUIPMENT			
1	Light duty vehicle (3 Tons – 5 Tons)	3	2	1
2	Supervision Vehicles (P/up, Station Wagon)	3	2	1
3	Complete tool box (Mechanical with assorted tools)	5	3	2
4	Hand drill	5	3	2
5	Hand grinder	3	2	1
6	Welding equipment	3	2	1
7	Lifting equipment	1	1	0
8	Metal cutter/Bender	1	1	1
9	Generator	1	0	0
10	Compressor	1	0	0
11	Soldering equipment	5	3	2
12	Ladders	6	3	2
13	Testing equipment	5	3	2
	C. OFFICE AND FACILITIES			
1	Services Workshop	500	200	100
2	Office	50	30	10

	D. SAFETY GEAR			
1	Helmets	30	20	10
2	Boots	30	20	10
3	Gloves	30	20	10
4	Overcoats/Overall	30	20	10
5	First Aid Kit	2	1	1
6	Safety Belts	6	4	2

* Must be registered with Professional Board, Engineers must be in the Professional category or above.

Table 28: SPECIALIST MECHANICAL WORKS - REPAIR AND MAINTENANCE OF MOTOR VEHICLE REPAIRS

S/N	RESOURCES	CLASS ONE	CLASS TWO	CLASS THREE
	A. PERSONNEL REQUIREMENTS			
1.	Head of organisation	1	1	1
3.	Mechanical Engineer (BSc /Diploma)	1*	1*	1**
4.	Mechanical Engineering Technician (FTC or Equivalent)	2	1	1
5.	Auto Electrician (I/Test I-III)	2	1	-
6.	Welder / Panel Beater (I/Test I-III)	3	1	1
7.	Artisans (I/Test I-III)	4	2	1
	B. PLANT AND EQUIPMENT			
1.	Light Duty Vehicle (3 Tons – 5 Tons)	2	1	-
2	Supervision Vehicle (P/Up, Station Wagon)	3	2	1
3.	Arc Welding Machines	3	2	1
4.	Gas Welding Set	2	1	1
5.	Assortment of Jacks	4	2	1
6.	Greasing Equipment	2	1	1
7.	Compressor	2	1	1
8.	Lifting Equipment	1	1	1
9.	Complete Tool Boxes (Machines)	4	2	2
10	Power Press	1	-	-
11.	Hand Drills	10	5	2
12.	Hand Grinders	2	2	1
13.	Truck Mounted Crane	1	-	-
14.	Inspection Pit/ Equipment	1	1	1
15.	Testing Equipment	1	1	1
16.	Panel Beating / Car Body Repair Equipment	1	1	1
17.	Bending Machines	1	1	1
18.	Spraying Gun	3	2	1

	C. OFFICE FACILITIES			
1	Office m ²	50	30	10
2	Workshop m ²	500	200	100
3	Yard m ²	1000	500	200
	D. SAFETY GEAR			
1.	Boots	30	20	10
2.	Overalls	30	20	10
3.	Gloves	30	20	10
4.	Goggles / Welding shield	30	20	10
5.	First Aid Kit	1	1	1

* Must be registered with Professional Board, Engineers must be in the Professional category or above.

** May be Graduate or Diploma holder

*** Need not be a permanent employee

Table 29: SPECIALIST MECHANICAL WORKS - PLUMBING AND SANITATION

S/N	RESOURCES	CLASS ONE	CLASS TWO	CLASS THREE
	A. KEY STAFF (attach CV's)			
1.	Head of organisation	1	1	1
2.	Accountant	1***	1***	1***
3.	Mechanical/Civil/Water Resources Engineer	2*	1****	-
4.	Mechanical/Civil/Water Resources Technicians	3	2	1
5.	Water Resources Technicians	3	2	1
6.	Plumbing/Pipe fitting artisans	1	1	-
7.	Electrical Technicians/Artisan	1	-	-
	B. PLANT AND EQUIPMENT			
1.	Light duty vehicle	3	1	1
2.	Heavy duty vehicle	2	1	-
3.	Concrete mixer	2	1	-
4.	High pressure pump	1	1	-
5.	Pipe threading machine	2	1	1
6.	Hand grinder	2	1	1
7.	Welding equipment	3	2	1
8.	Compressor	1	1	1
9.	Bench drilling machine	1	-	-
10.	Hand drilling machine	3	2	1
11.	Hydraulic pipe bender	2	1	-
12.	Power Hacksaw	1	1	-
13.	Gas welding set	1	1	1
14.	Water tankers	1	-	-

15.	Pipe cutter/bender	2	1	1
16.	Pipe wrenches	5	3	2
17.	Chain wrenches	3	3	-
18.	Scaffolding (10m) set	3	2	1
19.	Water pump	3	1	1
20.	Hand tools Assorted			
21	Testing Equipment	8	4	2
	C. SERVICE FACILITY			
1.	Service workshop (m ²)	500	200	20
2.	Office (m ²)	60	30	10
	D. SAFETY GEAR			
	Gloves	8	4	2
	Overall/Overcoats	8	4	2
	Industrial boots	8	4	2
	Helmets	8	4	2
	Welding shield/goggles	8	4	2
	First Aid Box	1	1	1

* Mandatory, Must be registered with relevant institutions at professional level

** Recommended but not Mandatory

*** May not be a permanent employee

**** Need not be a registered professional

Specialist Contractors shall include

1.	Carpentry and joinery works
2.	Plumbing and sanitation
3.	Aluminium Metal and Glass works
4.	Demolition
5.	Drilling Works
6.	Piling
7.	Labour based Road Works
8.	Scaffolding and Form Works
9.	Paving
10.	Roofing
11.	Painting
12.	Interior Decoration
13.	Landscaping and Slope Protection Systems, Hard and Soft Landscaping
14.	Heating, Ventilation and Air Condition
15.	Lift and escalators installation
16.	Motor rewinding
17.	Telecommunication, Security Systems and ICT Systems Installations
18.	Rigging
19.	Tunnelling and underpinning
20.	Marine Works
21.	Irrigation and flood control system
22.	Railway tracks
23.	Oil and gas pipeline installation and maintenance
24.	Soil Investigation and stabilization
25.	Road Marking and Signage
26.	Offshore Construction Works
27.	Underwater construction works and maintenance
28.	Reclamation works
29.	Sewerage works
30.	Restoration and conservation
31.	Waterproofing installation
32.	Fire prevention and protection system installation
33.	Workshop, Mill, Quarry system installation
34.	Medical equipment installation
35.	Specialized plant
36.	Security, safety surveillance system
37.	Specialized lighting system
38.	Swimming pool filtration system.
39.	Installation and Maintenance of Computers.

40.	Sand Blasting
41.	Concrete Treatments and Repair
42.	Site Sterilisation
43.	Mining
44.	Repair and Maintenance of Motor Vehicles
45.	Marine Vessels Fabrication and Maintenance
46.	Fabrication and Installation of Tanks
47.	Power Lines and Systems
48.	Prefabrication and Erection of Steel Structures
49.	Renewable Energy Installation

